



## COLLEGE of ENGINEERING AND PHYSICAL SCIENCES

SCHOOL OF COMPUTER SCIENCE

### SoCS Committees

**Fall 2022 to Spring 2023**

#### A. Standing Committees -> Director

*The operation of these committees is under the responsibility of the Director.*

##### 1. Tenure and Promotion Committee

*See UGFA Collective Agreement, Articles 21.23-21.29.*

- Minglun Gong (Chair)
- Dan Gillis
- Charlie Obimbo
- Xiaodong Lin
- Stacey Scott
- Steve Gismondi (College Member, Math & Stats; non-voting)
- Cathie Hosker (Committee Secretary; non-voting)

##### 2. Strategic Planning Committee

*Strategic planning and cyclical program review initiatives.*

- Minglun Gong (Chair)
- Neil Bruce
- Joe Sawada
- Rozita Dara
- Cathie Hosker (Administrative Officer)

##### 3. Academic Staff Hiring Committee

*Deals with the hiring of academic staff, like teaching assistants and sessional lecturers.*

*Provides recommendation to the Director about guaranteed GTAs for prospective graduate students.*

- Hassan Khan (Chair)
- David Flatla
- Denis Nikitenko
- Fei Song (Winter and Spring)
- Joshua Lange (Instructional Support Coordinator)
- Cathie Hosker (Administrative Officer)

##### 4. Infrastructure and Space Committee

*Deals with computing resource/lab needs, and creates policies should the need arise; deals with the implementation of the SoCS website.*

- Deb Stacey (Chair)
- Ali Dehghantanha
- Stefan Kremer (Winter and Spring)
- Michael Wirth
- Cathie Hosker
- Dana Rea (IT Analyst III)
- Kyle Johnston (IT Analyst III)

*Student Representatives to SoCS Council*

- Angela Kohut (Graduate Student Representative)
- Tony Trinh (Undergraduate Student Representative)

## **B. Standing Committees -> Associate Dean Academic, CEPS**

*The operation of these committees is under the responsibility of the Associate Dean Academic at CEPS.*

### **5. Undergraduate Program Committee**

*See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.*

- Dan Thomas (Acting Associate Dean Academic; Chair)
- Neil Bruce
- Charlie Obimbo
- Greg Klotz (Program Counsellor)
- Tony Trinh (Undergraduate Student Representative)
- TBA (Office of Registrar Services; non-voting)
- TBA (Committee Secretary; non-voting)

### **6. Admissions Committee**

*See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.*

- Dan Thomas (Acting Associate Dean Academic; Chair)
- Neil Bruce
- Gary Grewal
- Greg Klotz (Program Counsellor; non-voting)
- TBA (Admissions Services; non-voting)

### **7. Academic Review Committee**

*See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.*

- Dan Thomas (Acting Associate Dean Academic; Chair)
- Neil Bruce
- Judi McCuaig
- Greg Klotz (Program Counsellor; non-voting)

- TBA (Office of Registrar Services; non-voting)

### **C. Standing Committees -> Associate Director, Undergraduate Studies**

*The operation of these committees is under the responsibility of the Associate Director of Undergraduate Studies.*

#### **8. Curriculum Committee**

*See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.*

- Neil Bruce (Chair)
- Denis Nikitenko
- Mark Wineberg
- Yan Yan
- Greg Klotz (Program Counsellor)
- Debra Byart (Committee Secretary; non-voting)
- Laura Gatto (Co-op and Career Services; non-voting)
- Will Pringle (Undergraduate Student Representative)
- Rafael Wiska-Ilnicki (Undergraduate Student Representative)

#### **9. Implementation and Integrity Committee**

*Collects and analyses undergraduate course outlines each semester to ensure that the program learning outcomes and the University regulations and procedures are met.*

*Formulates and monitors the process for misconduct investigation to be implemented by the Academic Integrity Officer.*

- Neil Bruce (Chair)
- Ritu Chaturvedi
- Deb Stacey
- Joshua Lange (Instructional Support Coordinator)
- Dana Rea (IT Analyst III)
- Sarah Brenner (Program Counselor and Academic Integrity Officer)

### **D. Standing Committees -> Associate Director, Graduate Studies**

*The operation of these committees is under the responsibility of the Associate Director of Graduate Studies.*

#### **10. Graduate Curriculum Committee**

*Ensures that all the regulations/documentation pertaining to our graduate programs are clear and accessible; reviews the graduate curriculum and plans for future enhancements.*

- Joseph Sawada (Chair, Fall and Winter)
- Stacey Scott (Chair, Spring)
- Pascal Matsakis

- Mark Wineberg
- Jennifer Hughes (Graduate Program Assistant)
- Angela Kohut (Graduate Student Representative)

#### 11. Graduate Admissions Committee

*Processes graduate admissions, ensuring the requirements are met and quality is maintained.*

- Joseph Sawada (Chair, Fall and Winter)
- Stacey Scott (Chair, Spring)
- David Flatla
- Stefan Kremer (Winter and Spring)
- Fangju Wang

#### 12. Graduate Progress Committee

*Monitors and tracks the progress of all graduate students; ensures that the students meet the requirements and are on target to succeed.*

- Joseph Sawada (Chair, Fall and Winter)
- Stacey Scott (Chair, Spring)
- Gary Grewal
- Fei Song (Winter and Spring)
- Fangju Wang

#### 13. Cybersecurity Program Committee

*Manage admission, curriculum, and project course for the Master program in cybersecurity and threat intelligence.*

- Ali Dehghantanha (Chair)
- Joe Sawada
- Rozita Dara
- Hassan Khan
- Xiaodong Lin
- Charlie Obimbo
- Jennifer Hughes (Graduate Program Assistant)

### **E. Standing Committees -> Assistant Director**

*The operation of these committees is under the responsibility of the Assistant Director.*

#### 14. Outreach Committee

*Outreach to current and potential students (e.g., events within SoCS and CEPS, social media, liaison with SOCIS).*

- Rozita Dara (Chair)
- Ritu Chaturvedi
- Xiaodong Lin

- Yan Yan
- Joshua Lange (Instructional Support Coordinator)
- Sarah Brenner (Program Counselor and Academic Integrity Officer)
- Purvi Patel (Recruitment Officer)

#### 15. Awards and Scholarships Committee

*Deals with scholarships for undergraduate and graduate students, as well as with awards for students, staff and faculty.*

- Rozita Dara (Chair)
- Pascal Matsakis
- Michael Wirth

### **Discussion Groups and Ad Hoc Committees**

#### 16. Writing Circle

*Weekly session to review each other's research-related writings and discuss issues related to running a research program. Open to everyone.*

- Xiaodong Lin (Contact)
- Hassan Khan