

**School of Computer Science
Council Meeting Minutes
Tuesday December 20th, 2022
1:00pm – 2:00pm
Microsoft Teams**

Present –

Faculty: R. Chaturvedi, D. Flatla, D. Gillis, M. Gong (Director), G. Grewal, A. Hamilton-Wright, H. Khan, S. Kremer, X. Lin, J. McCuaig, C. Obimbo, J. Sawada, S. Scott, F. Song, F. Wang;

Staff: S. Brennan, D. Byart, J. DeFreitas (recording secretary), C. Hosker, J. Hughes, K. Johnston, G. Klotz, J. Lange, T. Waite;

Student Representatives: A. Kohut, T. Trinh;

Regrets –

Faculty: L. Antonie, N. Bruce, D. Calvert, R. Dara, A. Dehghantanha, P. Matsakis, D. Nikitenko, D. Stacey, M. Wineberg, M. Wirth, Y. Yan;

Staff: P. Patel, D. Rea;

Student Representatives: none;

1. Approval of Agenda for December 20th, 2022

Motion: That the agenda for December 20th, 2022 be approved.

(J. McCuaig, D. Flatla)

In Favour: All. Abstentions: None. **MOTION PASSED.**

2. Announcements

M. Gong introduced and welcomed Rick Moroz, the new Manager of Cybersecurity and Operations.

M. Gong noted that Staff will have the option to work from home starting today December 20th, until January 4th, and in-person support will resume on Jan 5th. Reynolds building will be locked so e-access will be required to enter.

M. Gong announced that during his conference travel in the New Year, January 3 - January 8th, J. Sawada will serve as Acting Director.

3. Approval of Minutes from November 22nd, 2022

Motion: That the minutes from November 22nd 2022 be approved.

(C. Obimbo, S. Scott)

In Favour: All. Abstentions: None. **MOTION PASSED**

4. Minglun Gong

FASR update on the new Collective Agreement (Appendix A)

Referring to his slides (Appendix A), M. Gong explained some changes introduced by the new Collective Agreement. These include the change to the DOE and Teaching Request forms for the 2024-2025 academic year. There will be a requirement to select the mode of course delivery on the form. This information will be added to the 2023-2024 forms manually as Faculty have already replied made their declaration by email. M. Gong advised that any mode selected other than the conventional in-person format, will require a separate page attached to the form to add justification, which the Dean will review. All DOE information will be provided by the University to the Union by February 15th.

M. Gong presented slides outlining the differences between the modes of delivery and there was discussion among the faculty about various teaching scenarios. M. Gong advised that the High Flex option has a lot of extra responsibilities and requires a greater commitment from Faculty.

With regard to T&P, M. Gong highlighted a new requirement that makes Faculty responsible for submitting their finalized Member Template PDF including the required SFQ and/or completed In-class Peer Observation Forms. He highlighted another change in the Nomination period reduced from 2 weeks to 1 week, with voting by electronic secret ballot.

D. Flatla provided a link to the SFQ <https://feedback.uoguelph.ca/feedback/>

M. Gong outlined new LOUs including an optional 4-year Assessment Cycle and updates to the Covid one, as well as a new LOU on Review of Departmental T&P Guidelines and Pension Plan. He added that the University has committed to hiring 2/3 of the agreed positions by July 1st, 2023 and the remaining 1/3 by Jan 1st, 2024.

M. Gong welcomed the advice that SoCS be ready with proposed hiring areas and positions. He planned to include them in the CPR response, to facilitate being in front of the hiring line.

Meeting With Admissions Services

M. Gong reiterated the process for recruiting students which consists of 4 rounds of admission for domestic and international students currently residing in Canada and 1 round for students outside of Canada. He added that concern about the quality of students recruited was discussed at the meeting but no changes will be made to the process.

M. Gong described the updates on targeted recruitment and the concerns about how EDI data are gathered. He considered the cutoff average and the possibility of a decreasing student diversity with grade increases. The University will not adjust the process right now but

considered the option of a Student Profile Form where students can list factors affecting their grades, but this will only be used in Round 3. He disclosed that Admissions is willing to provide a list of students that do not meet the cut-off average but are within 5%. Units can review them within the week of May 8th, to accept students over and above their enrollment.

Dean's Council Meeting

Highlights:

- Micro-credentials: an opportunity for generating revenue, should anyone have interest or ideas for developing one.
- DOE: default is 40/40/20 with face to face instruction. Deviations to this plan will require justification.
- College Breakfast: Set for Jan 10th 9:30-11:30. If interested, let Cathie know.
- University Teaching Leadership position: 1 per College, application deadline is postponed. Relief in Service or Research for successful candidate.
- Budget: The University has discovered an additional \$8M loss (to be taken from the surplus) hence more pressure to cut the budget. According to the President, failing to reduce the deficit may trigger an audit by the Provincial Auditor.
- International Recruitment: P. Patel will hold webinars in January to recruit from overseas high schools following the Ontario curriculum standard.

Follow-up Consultation on the Implementation Plan for CPR Review

M. Gong shared the updates he made to the Implementation Plan (Appendix B) and opened the floor for suggestions. S. Scott emphasized that the comment section should explicitly state that more resources are needed to implement the plans. M. Gong proposed a strategy to link AI and CS to support interdisciplinary research.

5. J. McCuaig

J. McCuaig shared her observations about worrisome student behavior this semester with regard to aggressive requests for higher grades. Discussion ensued about other faculty and TA experiences and suggestions were made to curtail this behavior, including considering it as academic misconduct.

6. Any other business

No other business. Meeting adjourned at 2:27pm.