

**School of Computer Science
Council Meeting Minutes**

Tuesday June 21st, 2022

1:00pm – 2:00pm

Microsoft Teams

Present –

Faculty: L. Antonie, D. Calvert, R. Chaturvedi, A. Dehghantanha, D. Gillis, M. Gong (Director), A. Hamilton-Wright, H. Khan, S. Kremer, X. Lin, C. Obimbo S. Scott, F. Song, F. Wang, M. Wirth, Y. Xiang;

Staff: S. Brennan, D. Byart, J. DeFreitas (recording secretary), C. Hosker, J. Hughes, J. Lange, D. Rea;

Student Representatives: A. Kohut;

Regrets –

Faculty: N. Bruce, R. Dara, D. Flatla, G. Grewal, P. Matsakis, J. McCuaig, D. Nikitenko, J. Sawada, D. Stacey, M. Wineberg, ;

Staff: K. Johnston, G. Klotz;

Student Representatives: T. Trinh;

1. Approval of Agenda for June 21, 2022

Motion: That the agenda for June 21, 2022 be approved.

(C. Obimbo, S. Kremer)

In Favour: All. Abstentions: None. **MOTION PASSED.**

2. Announcements

M Gong announced that at the AGM earlier today, S. Scott received the CEPS Excellence in Undergraduate Supervision Award and R. Chaturvedi received the CEPS Undergraduate Teaching Award. He congratulated them and thanked R. Dara and the Award committee for all the nominations.

M. Gong reminded that there will be a meeting with the external expert for College Restructuring scheduled for next Tuesday. Dr. Imogen Coe, a former Dean of Faculty of Science at TMU, formerly Ryerson, will be available to hear concerns about the plan for the new college.

3. Approval of Minutes from May 31, 2022

Motion: That the minutes from May 31, 2022 be approved.
(A. Dehghantanha, Y. Xiang)
In Favour: All. Abstentions: None. **MOTION PASSED**

4. Ali Dehghantanha (Appendix A)

A Dehghantanha updated details on his proposal which he presented to colleagues for feedback. He will edit and submit to the Dean's office shortly. There was a concern about distribution of effort between Lang and SoCS and the implication for profit sharing. He assured that there will be a 50/50 balance between the 2 schools and asked for comments before presenting the motion.

M. Gong clarified that there will be a 50/50 split between Lang and SoCS but the split between the Centre and Units is 20/80 as this is considered an Executive Program. CEPS will take a small percentage of SoCS' share, as is expected.

Motion: The School approves the attached proposal for a new Master of Cybersecurity Leadership and Cyberpreneurship (MCLC) program.
(A. Dehghantanha, C. Obimbo)
Vote: In Favour: 12. Abstentions: 1. Against: 0. **MOTION PASSED**

5. Minglun Gong

Fall Incoming Student Numbers

M. Gong shared the University recruitment data published by OUAC. U of Guelph has 5,588 incoming Ontario high school students, an increase of 51.2% from last year, along with 617 out of province and international students, making the total number 6,516 (internally, the IRP office reported a higher total number of 6,942). M. Gong noted this will be the largest cohort of students ever for Guelph and the higher admin has been advertising it as a success.

M. Gong reported on the specific SoCS data based on IRP data, which shows SoCS has 317 accepted offers, which overshot our 200 target by 59%. He compared this to Engineering which overshot by 169 students or 42%, and campus-wide, the number 6,942 overshot the target of 5,937 by 17%. The SoCS breakdown consists of 236 domestic student and 81 international students, 195 for CS, 121 for SE and 1 General Degree.

M. Gong outlined the plan for Fall where larger lecture rooms and additional lab sessions will be booked, and more TAs will be hired. He noted that a resource request was made for covering the whole year, including converting the temporary counsellor position to permanent, an additional sessional lecturer and TA support, as well as support for these students in coming years. M. Gong updated that CIS*2250 will be split into 2 sections as 120 SE students is too big for 1 class. There was no significant lowering of the cutoff average for SE program and finally both programs' cutoff averages were over 90%, which balances the current HS grade inflation.

S. Kremer expressed concern for funding from the Ministry if UoG exceeds their quota. He also considered that incoming students will be poorly prepared as a result of the pandemic and education interruptions, and will need more attention. This led to his inquiry about the AI hiring status.

M. Gong stated that he was not sure about the funding formula but the University target was set at 110% from the start, ending with 117%. SoCS is 159% over our target and this, he considered, could be absorbed in F22 with lecture additions and course restrictions, but would require additional support to manage the increase through to graduation.

With regard to the CARE-AI hire, M. Gong updated that Dr. Sivan Sabado will join SoCS next June at the earliest and there has been approval to hire the 2nd candidate Dr. Yan as a bridge to Y. Xiang's retirement.

C. Obimbo endorsed a College of Computer Science with our growth and advances in AI, CS and Cybersecurity.

M. Gong responded to D. Gillis in chat who asked about additional resources. He stated that after consulting with G. Klotz, Y. Xiang and N. Bruce, a request was sent in to Dean's office for 2 additional TAs per 1st year course, a sessional and a conversion of the Program Counsellor position. The request will be forwarded to the University but there is no timeline for their reply.

With regard to the CPR, M.Gong was confident that the meetings went well due to the positive feedback and he awaits the decision.

Discussion in chat began about students guaranteed residence spots, targets and the change in the current budget model.

Updates From Dean's Council Meeting

M. Gong reported that the remote teaching request has produced one submission from J. McCuaig for CIS*2430, awaiting an LoU to be signed, as requested by the Union.

M. Gong apprised that the university is setting up a Teaching Leadership Chair position, with an allowance of 1 Chair per college. It will be a 3 year term with a reduced service component of DoE, but no teaching relief. He added that OpenLearning is running it and there will be a call for nominations.

M. Gong appealed on behalf of R. Zytner for Faculty volunteers to attend Convocation ceremonies, at a suggested rate of 5 per Unit.

M. Gong updated that the Dean's office will run "The QUAD" again over the summer with sections for SoCS, SoE, and Physical Sciences. This upper year mentor program will interact with incoming students and prepare them for the new term. He advised that any content that needs to be updated should be sent to the Dean's office now and asked for senior students to be invited to participate.

6. Any other business

No other business. Meeting adjourned at 2:21pm.