

**School of Computer Science  
Council Meeting Minutes  
Tuesday November 21<sup>st</sup>, 2023  
1:00pm – 2:30pm  
Microsoft Teams**

**Present –**

**Faculty:** L. Antonie, D. Calvert, R. Chaturvedi, D. Gillis, M. Gong (Director), G. Grewal, A. Hamilton-Wright, S. Kremer, X. Lin, C. Obimbo, F. Parast, S. Scott, F. Song, D. Stacey, Y. Yan;

**Staff:** S. Brennan, J. DeFreitas, C. Hosker, J. Hughes, K. Johnston, J. Lange, R. Moroz, P. Patel, T. Waite;

**Student Representatives:** S. Allana, J. Varkul;

**Guest:** A. Crerar

**Regrets –**

**Faculty:** N. Bruce, R. Dara, A. Dehghantanha, D. Flatla, H. Khan, P. Matsakis, J. McCuaig, D. Nikitenko, J. Sawada, M. Wineberg, M. Wirth;

**Staff:** S. Dhindsa, G. Klotz ;

**Student Representatives:** None;

**1. Approval of Agenda for November 21<sup>st</sup>, 2023**

Motion: That the agenda for November 21<sup>st</sup>, 2023 be approved.

(S. Scott, L. Antonie)

In Favour: All. Abstentions: None. **MOTION PASSED.**

**2. Alison Crerar, CourseLeaf Support Team Member**

**SYL course outline software**

A. Crerar outlined the new course outline manager tool CourseLeaf and how to access it on Sharepoint as Syl <https://next-calendar.uoguelph.ca/syllabi/> . She highlighted the training resources available and walked through an example of setting up a course outline. She confirmed that Navitas will not have access to the course outlines as they are tied to the instructor and Syl is not mandatory. It can also be linked to CourseLink.

**3. Announcements**

- No Announcements

**4. Approval of Minutes from October 24<sup>th</sup>, 2023**

Motion: That the minutes from **October 24<sup>th</sup>, 2023** be approved.

( Y. Yan, S. Scott)

In Favour: All Abstentions: None. **MOTION PASSED**

## 5. Purvi Patel

### Updates about Recruitment Events (Appendix A)

P. Patel outlined the busy recruitment cycle which included the OUF in October, an international STEM webinar and Fall Preview Day. Each event was well attended and P. Patel predicts a high application year. She reported that the Canadian Celebration of Women in Computing Conference was very successful as well.

P. Patel appealed for volunteers for the International Virtual Open House in January as well as Go Code Girl event in February. These will be followed by open houses and Battle Stem on May 9th.

## 6. Deb Stacey

### Report from the Computing Infrastructure Committee (Appendix B)

D. Stacey presented the latest discussions of the CIC and the proposed plans for lab updates.

- Projectors at Thornbrough at at end of life
- THRN 3401 PCs need replacement but will defer to 2025
- THRN 2420 iMacs need to be replaced for the software engineering labs, propose 20 Mac Minis in S24
- Reyn 0002 may increase from 30 to 40 clients, for CIS\*1300, but this will remove free workspace for teams
- THRN 2418 needs major renovation to room and computing infrastructure.

D. Stacey asked for input and discussion from members so that a motion can be brought in W24 and action taken. C. Obimbo will take over as chair of CIC as D. Stacey retires.

## 7. Stacey Scott

### Updates on grad studies (Appendix C)

S. Scott highlighted the Accelerated Masters the 4+1 programs as an option for 3 or 4 undergrads capable of completing a thesis-based Masters in a shorter time period. She is asking members for their input and interest in pursuing this option.

## 8. Minglun Gong

### Feedback from Dean's Council Meeting on November 14<sup>th</sup>

M. Gong reported that

- SoCS requested 10 positions to be hired in the next 2 years out of 39 requested by all 5 units in CEPS
- Positions tied to faculty retirement will be given highest priority
- Regarding the Strategic Transformation, Provost is committed to the shared service model
- All staff positions to be reviewed by Transformation Office
- Goal is 500 international students for F24
- First Navitas students expected F26
- Revenue share model for all international students, not just Navitas
- M. Gong consulted the council on the interests in collaborating with Navitas and the feedback was negative. He concluded that SoCs will not participate in Navitas at this time

### **Updates on Faculty search**

M. Gong updated that 6 candidates were interviewed and were ranked and request submitted to the Dean's office to move forward with offers. He advised that he made the argument to hire more than the 3 positions advertised, with a probable start date of July 1st.

### **Consultation on Joint PhD program with Shenzhen University (Appendix D)**

M. Gong presented a proposed collaboration between SoCS and Shenzhen University. He highlighted the details of the Chinese University and their achievements. He conveyed the details of the 3+3+1 program and asked for comments and discussion from members.

### **Discussion on enrollment and holiday get-together**

M. Gong proposed a meeting in the morning of December 14<sup>th</sup> to discuss the challenges of increased enrollment. This will be followed by the SoCS holiday lunch at the Faculty Club at noon.

### **9. Any other business**

No other business.

Meeting adjourned at 2:40pm.