

School of Computer Science
Council Meeting Minutes
Tuesday, July 5, 2016
1:00 – 2:30 p.m.
Reynolds Room 219

In Attendance: Pascal Matsakis (Interim Director), Luiza Antonie, Dave Calvert, David Chiu, William Gardner, Dan Gillis, Gary Grewal, Stefan Kremer, Xining Li, Judi McCuaig, Blair Nonnecke, Joe Sawada, Deb Stacey, Fei Song, Fangju Wang, Michael Wirth, Deb Byart (Undergraduate Program Assistant), Monaliza Gill (Recording Secretary), Jennifer Hughes (Graduate Program Assistant), Kyle Johnston (Systems Analyst), Greg Klotz (Undergraduate Program Counsellor)

Regrets: Charlie Obimbo, Mark Wineberg, Lauren Zweep (Recruitment Officer)

1. Special Guest

L. Gatto (Co-op Coordinator) showed *slides** and discussed the current and future status of the SoCS Co-op Program.

2. Approval of Agenda

Motion: To approve the agenda

1st: J. McCuaig
2nd: D. Calvert

Friendly amendments:

- Add the item “Discussion on the Addendum to the CPES Guidelines for T&P” (P. Matsakis)
- Add the item “Alumni Newsletter & Funding Priorities” (D. Gillis)

All in favour: Motion is passed.

3. Approval of Minutes from June 7, 2016

Motion: To approve the minutes

1st: M. Wirth
2nd: D. Stacey

Abstentions: S. Kremer

All in favour: Motion is passed.

4. Approval of Minutes from June 21, 2016

Motion: To approve the minutes

1st: J. Sawada

2nd: D. Calvert

Abstentions: D. Stacey, J. McCuaig, S. Kremer

All in favour: Motion is passed.

5. Interim Director's Remarks

Next Council Meeting

August 2, 2016

Vacation Notices

P. Matsakis will be away from July 11th to July 29th.

G. Grewal will be Acting Interim Director in his absence.

M. Wirth will be away for 8 weeks, starting in July to the end of August, but will be keeping up with his work-related duties while away.

J. McCuaig will be away from July 15th to the end of August.

D. Calvert will be Acting Associate Director in her absence.

J. Sawada will be away from July 25th to August 16th, but will be keeping up with his work-related duties while away.

Renovations and Expansion Committee Updates

P. Matsakis advised that the decision for the Reynolds building renovations is still pending and should be made by the end of this week.

Staff Hiring Committee Updates

Office Clerk position – Monaliza started July 4, 2016; working part time hours from Monday to Friday.

Analyst position – The second draft of the Job Fact Sheet is currently with M. Torcoletti. This still needs to be banded and posted.

Administrative Secretary position – Attempted to have a permanent position but had to revert to one-year CL position. Job should be posted soon.

Faculty Positions

- Dr. L. Antonie has accepted the offer and has started this week.
- The second candidate has been sent an offer.
- The third Candidate is still in negotiations but should have an offer by next week.

P. Matsakis reported that A. Vannelli (CPES Dean) instructed that there is no need for a Faculty Search Committee for a 1-year CL position that is not posted.

6. Discussion on the Addendum to the CPES Guidelines for T&P

P. Matsakis presented *slides** regarding grandfathering rules and prompted discussion from the membership on the matter.

S. Kremer mentioned that the new college rules might not allow for any grandfathering.

D. Calvert expressed that the guidelines seem to be acting like a blanket statement. The old rules were difficult to work with; perhaps some flexibility is needed.

D. Calvert – Perhaps anyone hired under old rules should continue with those, and faculty hired after 2017 should be governed by new rules? Although this might be complicated to work with.

P. Matsakis – A secret ballot will be organized next week.

7. Alumni Newsletter & Funding Priorities

The New Alumni Newsletter will be published in November, and notable stories are needed from SoCS department as soon as possible, so they can be written by the end of August. We will require at least three new stories to submit. D. Gillis presented *slides** outlining the current optional topics to submit.

J. McCuaig – The MSc in Cybersecurity could be highlighted, and perhaps we can also talk about the new PhD.CSCI program.

B. Nonnecke – It would likely be worthwhile to include a story related to Co-op.

D. Gillis will send a link for survey to pick and have staff and faculty rank the top 3 stories.

D. Stacey suggested the top 2 items be amalgamated and perhaps should be funded via the use of Capital Campaign.

P. Matsakis suggested that new furniture would be ideal, as we should have a newly renovated building.

8. Discussion on Faculty Hires

P. Matsakis reported that we should get 3-4 additional new faculty positions.

D. Calvert suggested that we need more faculty to teach undergraduate software development courses.

J. McCuaig suggested that new faculty should be able to teach networking and mobile computing courses. She agreed with D. Calvert that we need faculty to teach software development courses. We also need faculty to teach hardware courses.

P. Matsakis mentioned parallel programming.

J. Sawada suggested theory courses.

M. Wirth – D. Stacey could likely cover the parallel course once W. Gardner retires.

D. Calvert – We have to determine the expertise of these positions.

D. Stacey reported that there is a high probability that we will get these three faculty positions.

P. Matsakis – We should get an answer in two weeks.

9. Any other business

N/A

Meeting concluded at 2:11 pm

** Slides will be emailed to the membership with the Council Meeting Minutes.*