School of Computer Science
Council Meeting Minutes
Tuesday, June 27, 2017
1:00 – 2:30PM, MCLN 101

<u>Present</u> – *Faculty***:** L. Antonie, D. Calvert, R. Dara, W. Gardner, D. Gillis, G. Grewal, A. Hamilton-Wright, S. Kremer, P. Matsakis (Interim Director), J. McCuaig, B. Nonnecke, J. Sawada, S. Scott, F. Song, D. Stacey, M. Wirth, Y. Xiang; *Staff:* J. Ilic, G. Klotz, S. Mousseau (Recording Secretary), D. Rea, P. Reynen, L. Zweep

<u>Regrets</u> – *Faculty***:** D. Chiu, F. Hussain, X. Li, C. Obimbo, F. Wang; *Staff:* D. Byart

1. **Approval of Agenda**
   Motion: That the agenda be approved. (D. Stacey/A. Hamilton-Wright)
   In favour: All in favour. **MOTION PASSED**

2. **Approval of Minutes from May 16, 2017**
   Motion: That the minutes from May 16, 2017 be approved (D. Gillis/D. Calvert)
   In favour: All but three. Abstentions: three. **MOTION PASSED**

3. **Interim Director's Remarks – Pascal**

   <u>Staff</u>
   Please welcome S. Mousseau who started this week as the SoCS **Office Clerk**

   32 candidates applied for the position of **Administrative Officer**. Four candidates have been short listed for the position we expect an offer to be made by end of week. As P. Reynan completes her contract on July 7, we will need to fill the position by July 8.

   <u>Faculty</u>
   P. Matsakis will not have a third year as **Interim Director**. He was offered the regular term of five years, but he declined. This means the school is now looking for a new director as soon as possible. If any of the faculty are interested, please send an email to the Dean with an expression of interest. If no suitable candidates are found internally, an external hire will need to be made starting in September.

   Thank you to everyone involved in the search committees for both the Assistant Professor and Associate Professor position in cybersecurity. Thank you to the students and professors that attended the presentations.

   The hiring committee for the **Assistant Professor position in Cybersecurity** met last Thursday to discuss the final 2 candidates. The paperwork has been submitted to the Dean Friday of last week and we hope to have an approval for the offer by the Provost by end of week.

The hiring committee for the **Assistant Professor** met yesterday. The paperwork will be submitted to the Dean shortly and we hope it will be approved by the Provost by end of week.

Despite being a little short-handed, our goal for the Fall is still 240 with a net of 200 as discussed.

NSERC

August 31st is the internal deadline for **NSERC**. Please send your application to Pascal. S. Scott offered the support of the writing circle to anyone who needs it.

Course Outline Deadline

Please submit your **course outline** as soon as possible so that we can estimate the number of teaching assistants needed for approval.

Space

The **Sharcnet** group will need to move to the VMI space by July 15th to make room for new faculty members.

4. **Graduate Curriculum Committee – Yang**
   The new **Python Learning Module** was outlined by Y. Xiang with specific focus on addressing how the committee addressed faculty comments and concerns. (Please reference slide presentation).

   This new learning module allows for flexibility and should be tailored to each student's specific needs. The approval of the learning module will allow the committee to move forward with the creation of the other two modules based on the current approved template.

   G. Grewal asked if this was "a" learning module rather than "the" learning module. It was confirmed that this learning module does not need to be used by everyone, but it will be submitted material for the QE. Any varying modules would need to be submitted if faculty would like it on the QE.

   Motion: That the Python Learning Module be passed.
   In favour: All in favour. **MOTION PASSED**

   No other business
   Meeting adjourned at 1:50PM