SoCS Council Meeting
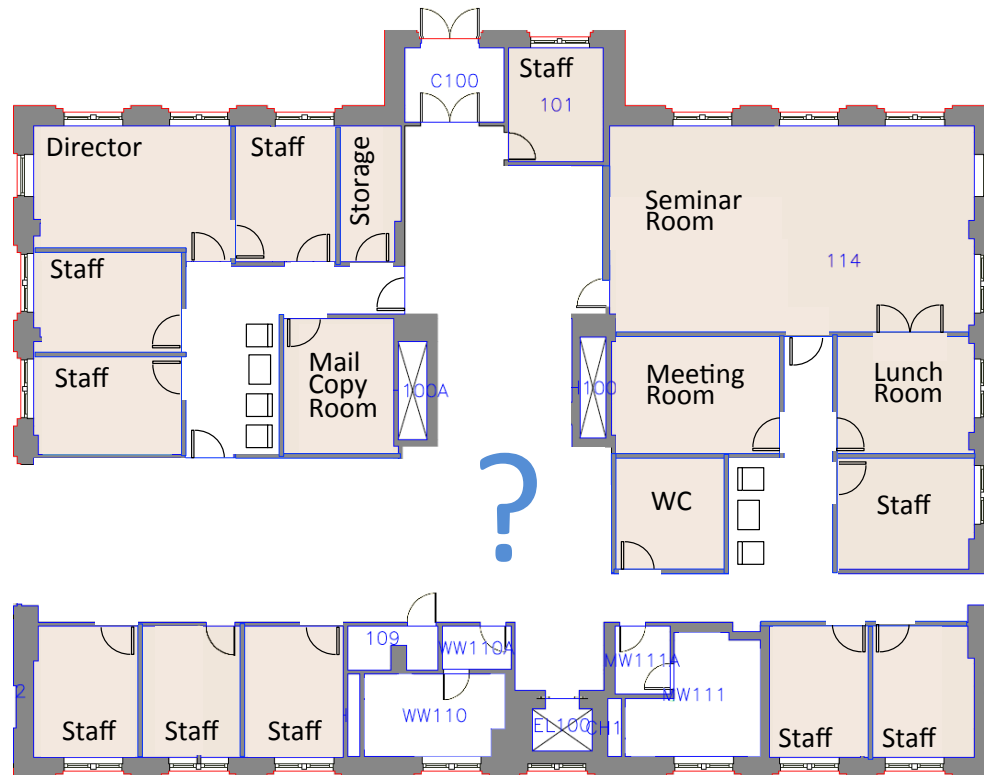
Aug 2, 2016

2. Interim Director's Remarks

Approval of minutes from July 5
➔ Aug 16

Approval of minutes from Aug 2
➔ Aug 16

$9,973,616

$12,930,759

Pascal ~~is~~ *was* away from July 11 to July 29
➔ Gary ~~will be~~ *was* the ~~Acting~~ *Deputy* Interim Director

Michael is away from July ... to August ...
➔ N/A

Judi is away from July 15 to August 26
➔ Dave Calvert ~~will be~~ *is* the Acting Associate Director

Joe is away from July 25 to August 16
➔ N/A

Hiring Process

■■■■■	Analyst
■■■■■	Counsellor
■■■■■■	Administrative Secretary

Hiring Process

Offer accepted: Andrew

Offer verbally accepted

Offer accepted (1 year CL): Fatima

- ☐ 2 two-year teaching-focused CL positions
- ☐ 3 positions in Computer Science
  (mobile computing, networking, hardware, parallel programming…)
- ☐ 1 position in Data Science
- ☐ 2 positions in Cybersecurity

Fall 2016

CIS2910
CIS3250

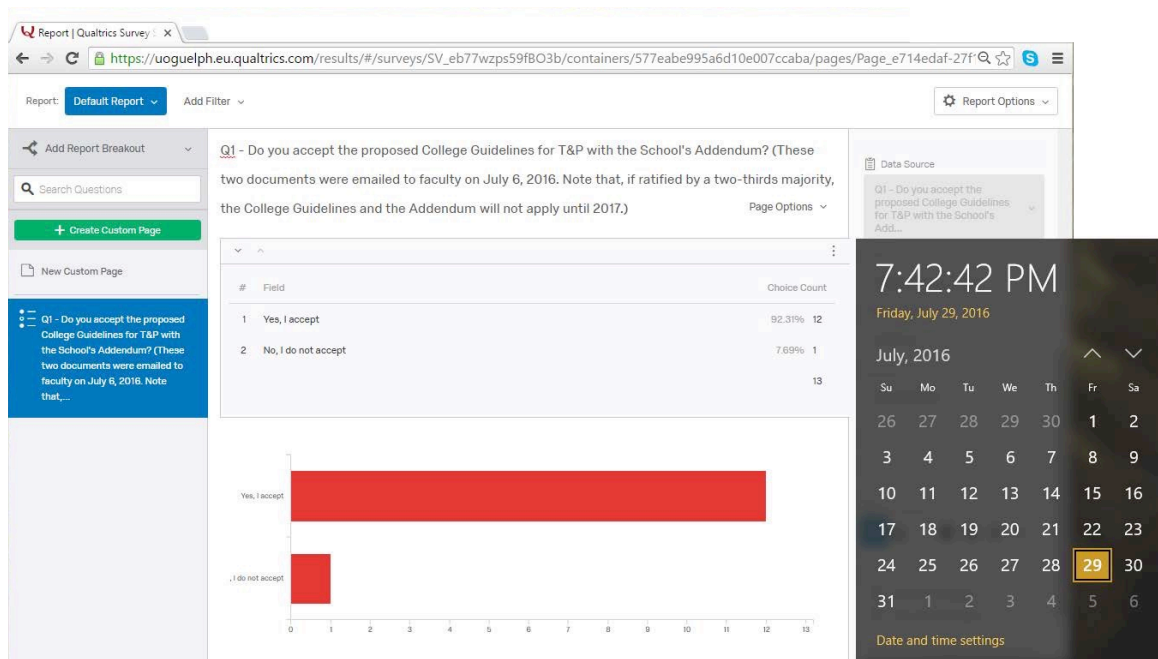**Winter 2017**

none *

Summer 2017

CIS2050
CIS2130
CIS2520

37	UTA positions	85 applicants
36	GTA positions	34 applicants
1	GSA position	6 applicants
2	sessional positions	2 applicants

Judi is planning on running TA orientation sessions prior to classes starting. They will cover things like:

☐ general components of a TA job
☐ responsibilities and time management
☐ communication expectations
☐ how to report academic integrity issues
☐ how to upload assignments for inspection with MOSS
☐ how to answer student questions without giving the answer
☐ how to ask questions to promote problem solving

Attendance is voluntary; more details soon.

From: Pascal
Subject: Fwd: Important information re Sedona eCV
Sent: Jun 28

"Please carefully check your Teaching Schedules, Other Teaching Activities and Graduate Advising ... Please inform your department/school T&P admin and me (Esther) by <mark>August 6</mark> if there are any inaccuracies in the information that has been centrally uploaded"

Confirm you lifetime / 2-year / 1-year template(s)
by midnight on Monday, <mark>August 15</mark>, 2016.

☐ ISHB removed from the 2017 Admission Handbook
☐ Further admission suspended
☐ Next steps will be discussed Aug 16

3. Undergraduate Curriculum Committee, Co-op Program

Proposed Summer Co-op Schedule

What the Co-op Office wants

- the first work term should not be in the Summer semester
- no more than two Summer work terms
- four or five work terms
- eight month work terms
- the last semester cannot be a work term

Previously agreed to changes which should be implemented

- moving CIS*1910 and CIS*2910 to semesters 1 and 2 respectively
- adding CIS*3490 to the Software Engineering major

An opportunity that we can pursue because of these changes

- fix the sequencing of CIS*3750 and CIS*3760 so they are available in the correct order to all students
- this can be done as part of the reordering of courses for Co-op

Regular Computer Science Major

Fall	Winter
CIS*1500 CIS*1910 MATH*1200	CIS*2500 CIS*2910
CIS*2520 CIS*2750	CIS*2030 CIS*2430 CIS*3490
CIS*3110 CIS*3750 STAT*2040	CIS*3760
CIS*3150	CIS*4650

Involves reordering courses in semesters 2 and 3. Moves CIS*3110 to semester 5.

Co-op Computer Science Major

Fall	Winter	Summer
CIS*1500 CIS*1910 MATH*1200	CIS*2500 CIS*2910 COOP*1100	Off
CIS*2520 CIS*2750	Work Term 1	CIS*2030 CIS*2430 CIS*3490 CIS*3120 CIS*3190
CIS*3110 CIS*3750 STAT*2040	Work Term 2	Work Term 3
CIS*3760 CIS*3150		Work Term 4
Work Term 5	CIS*4650	

Moves semester 3 to the Summer. Adds two other Summer Courses. Introduces a Fall offering of CIS*3760.

Regular Software Engineering Major

Fall	Winter
CIS*1500 CIS*1910 CIS*1250	CIS*2500 CIS*2250
CIS*2520 CIS*2750 CIS*3250	CIS*2030 CIS*2430 CIS*3490
CIS*3110 CIS*3750 CIS*3260 STAT*2040	CIS*3760
	CIS*4150 CIS*4300 CIS*4250

Three courses are moved to the Winter for the Co-op option. The second year changes affect the SENG major. CIS*3260 and CIS*3760 could be reordered.

Co-op Software Engineering Major

Fall	Winter	Summer
CIS*1500 CIS*1910 CIS*1250	CIS*2500 CIS2250 *COOP*1100*	Off
CIS*2520 CIS*2750 CIS*3250	**Work Term 1**	CIS*2030 CIS*2430 CIS*3490 CIS*3120 CIS*3190
CIS*3110 CIS*3750 CIS*3260 STAT*2040	**Work Term 2**	**Work Term 3**
CIS*3760	CIS*4150 CIS*4300	**Work Term 4**
Work Term 5	CIS*4250	

The move of CIS*4150 and CIS*4300 to the Winter semester will require either two Winter courses to be moved to the Fall or the introduction of two new Fall courses.

Regular Mobile Computing Major

Fall	Winter
CIS*1500 CIS*1910 MATH*1200	CIS*2500 **CIS*1555**
CIS*2520 CIS*2750 STAT*2040	CIS*2030 CIS*2430 CIS*3490
CIS*3110 CIS*3750 CIS*3530 **CIS*2555**	CIS*3760 **CIS*3555**
CIS*3210 **CIS*3655**	CIS*4410 **CIS*4555**

Most of the courses which are specific to the major are moved to the last two years. We could consider moving CIS*3530 to the Winter and...

Co-op Mobile Computing Major

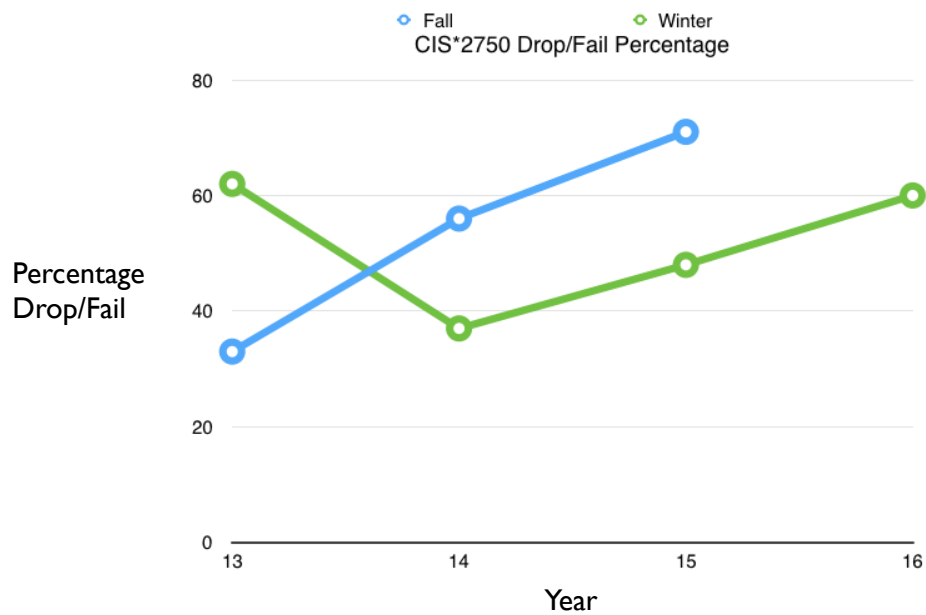| Fall	Winter	Summer
CIS*1500 CIS*1910 MATH*1200	CIS*2500 **CIS*1555** *COOP*1100*	Off
CIS*2520 CIS*2750 STAT*2040	**Work Term 1**	CIS*2030 CIS*2430 CIS*3490 CIS*3120 CIS*3190
CIS*3110 CIS*3750 CIS*3530 **CIS*2555**	**Work Term 2**	**Work Term 3**
CIS*3760 CIS*3210 **CIS*3655**	**CIS*3555**	**Work Term 4**
Work Term 5	CIS*4410 **CIS*4555**	

...making one of the Summer electives CIS*3530.

New offerings required to support the Summer Co-op:

- five summer courses (semester 4 + two electives)
- one extra offering of CIS*3760
- plus some reordering of existing courses

Other changes we might wish to consider:

- a version of CIS*1500 only open to B.Comp. majors which is now "free" because of the increased class size
- a Summer offering of CIS*2750

CIS*2750 Drop/Fail Percentage

The case for offering of CIS*2750 in the Summer.
We will soon have over half of our students following
a schedule different than that in the calendar.

4. Graduate Curriculum Committee, PhD Regulations

2016-08-03

Revision of Draft Regulations on QE and Seminar

- Processing completed
    1. Regulations on QE and seminar were drafted and approved by Grad Curr Cmt in July 18.
    2. They were distributed to faculty for commenting (July 18 to July 21).
    3. The drafts were revised by Grad Curr Cmt to address faculty comments (July 22 to July 28).
    4. The revised drafts were sent to faculty on July 28.
- Objectives of this presentation
    a) Report major issues discussed and major revisions made by Grad Curr Cmt
    b) Seek SoCS faculty approval of both regulations

1

Revised Draft on QE (1)

- Recommendation from Adv Cmt on student potential as a researcher and research performance before QE
    ❑ Consistent with Calendar; Integrated in QE request form;
- On inclusion of both Written and Oral Components
    ❑ The written component on learning modules is a nontrivial component of the approved PhD Proposal.
- On dependence between the two Components
    1) Both will be conducted for each student.
    2) Outcome of each will be decided when both are done.
    3) A pass of the QE requires a pass for each component.

2

1

Revised Draft on QE (2)

- On the form of the Written Component
  - ❑ One written test per required learning module (max 2 hrs)
- On written test questions
  - ❑ Intention: Module developer includes a test question library.
  - ❑ Regarded too detailed and removed from Regulation
- On the length of Oral Component
  - ❑ Presentation: 30 min; Questions: max 90 min;
- On closed questioning period
  - ❑ Trade-off: Well-being of the candidate vs learning opportunity to other students

3

Decision for Draft Regulation on QE

- Options
  1. Vote on approval of the Regulation on QE
  2. Introduce amendment and vote on approval
  3. Make revision before online voting

4

[Revised](#) [Draft](#) on Seminars

- On info in a seminar request
  - ❑ A seminar request form will be used to enforce.
- On procedural length
  - ❑ 2 weeks after request
- On seminar length
  - ❑ Presentation: 30-40 min; Total: max 90 min (room booking);
- On what to evaluate in grading
  - ❑ Not explicit; assume understood by default;
- On committee composition for 2nd seminar
  1) More symmetrically on CS and AD membership
  2) Removed requirement on non-Adv Cmt membership
  3) Must be chaired by one of the co-Advisors

5

Decision for Draft Regulation on Seminar

- Options
  1. Vote on approval of the Regulation on Seminar
  2. Introduce amendment and vote on approval
  3. Make revision before online voting

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