

SoCS Council Meeting

Aug 30, 2016

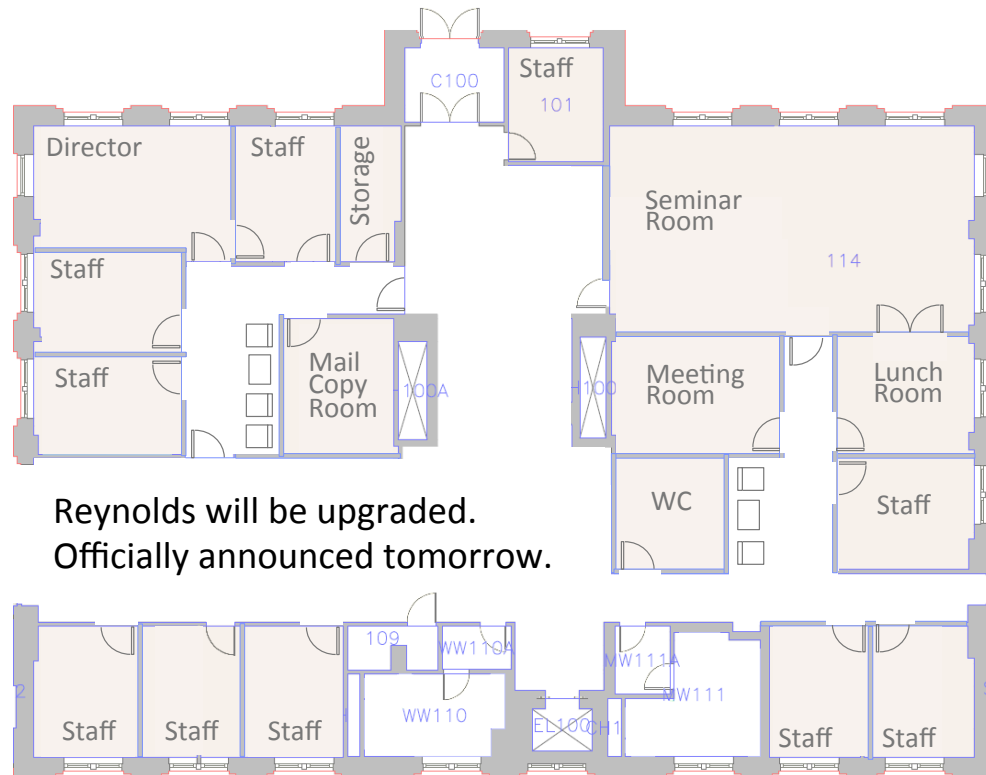
AGENDA

1. Approval of Agenda
2. Interim Director's Remarks — Pascal
3. Associate Director's Remarks, Undergraduate Studies — Judi
4. Associate Director's Remarks, Graduate Studies — Joe
5. Graduate Curriculum Committee, PhD Regulations — Yang
6. Any other business

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2. Approval of Minutes from July 5
3. Approval of Minutes from Aug 2
4. Interim Director's Remarks — Pascal
5. Associate Director's Remarks, Undergraduate Studies — Judi
6. Associate Director's Remarks, Graduate Studies — Joe
7. Awards and Scholarships Committee — Dan
8. Graduate Curriculum Committee, PhD Regulations — Yang
9. Any other business

4. Interim Director's Remarks



Hiring Process

Analyst III



Program Counsellor



Administrative Assistant



Co-op Coordinator

Hiring Process

Offer accepted: Luiza



Offer accepted: Andrew



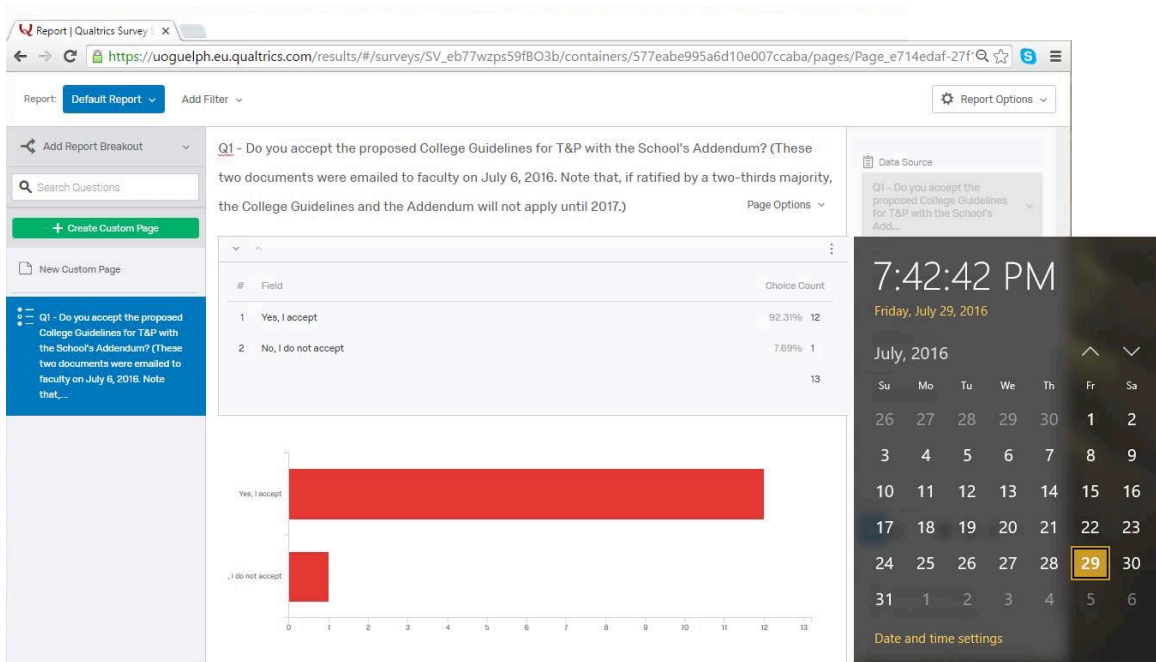
Offer accepted: Stacey



Offer accepted (1 year CL): Fatima

- ☒ 2 two-year teaching-focused CL positions
- ☐ 3 positions in Computer Science
(mobile computing, networking, hardware, parallel programming...)
- ☐ 1 position in Data Science
- ☐ 2 positions in Cybersecurity

40 UTA positions	37 accepted, 3 in process
35 GTA positions	33 accepted, 2 in process
1 GSA position	1 accepted
3 sessional positions	2 accepted, 1 in process



21.16

The criteria for Tenure, Promotion, and Review, including any amendments to the same, will be subject to approval, by secret ballot, by **no fewer than two-thirds (2/3's) of the Members of the Department**, and also by the College Committee and the Provost.

21.16

The Bargaining Unit includes all persons employed by the University of Guelph (...) as Faculty Members (...) save and except:

- a) President, Provost, Vice-Presidents, Vice-Provost, Associate Vice-Presidents, Assistant Vice-Presidents, Deans, Associate Deans, **Assistant Deans**;

(...)

Membership

The membership of the School Council shall consist of:

- ☐ **all faculty members in the School of Computer Science**
- ☐ an undergraduate student representative
- ☐ a graduate student representative
- ☐ the Director's Secretary (secretary of record)
- ☐ the Liaison Officer
- ☐ the Program Counsellor
- ☐ the Administrative Assistant
- ☐ the Systems Analyst

Quorum

No motion (other than to adjourn the meeting) may be made unless quorum has been established.

Quorum is defined as **at least ½ (50% or more) of all the faculty in the School who are not on leave** during the time of the meeting.

Voting Members

The voting members of the committee will be the **contractually limited and regular faculty members** of the school, except:

- ☐ Faculty members on unpaid leave
- ☐ Adjunct and retired/emeritus faculty

The chair of the meeting only votes to break a tie.

Voting

Motions are passed by **majority rule** (with two exceptions*)

director	
assistdir	
ugraddir	
graddir	
ugradassist	@socs.uoguelph.ca
gradassist	
admin	
clerk	

<https://www.uoguelph.ca/computing/>

6. Associate Director's Remarks, Graduate Studies

Grad Activities Update – August 30, 2016

1. Remarks
2. Grad admissions committee
3. Grad progress committee
4. Grad curriculum committee

Remarks

1. F16 Grad student numbers – includes 14 incoming

	Students	F16 Defense?	W17 New?
MSc	36	6	3
PhD-old	9	5	-
PhD-new	3	-	0
Totals	48	11	3

Note: 32 out of 48 = 67% are domestic students. This does not include (1) students in the bio-informatics program. If admitting a new student, please inform Jennifer.

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3. For any *non-standard admissions or progress issues*: the university Graduate Admissions and Progress (A&P) Committee meets on the third Thursday of every month.

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Remarks

4. New students must take UNIV 7100 Academic Integrity and pass by 20th day
5. MSc in Cyber Security – meetings start up next week
6. **NEW:** MSc examination committee to consist of 4 members as follows
 - ▶ Chair (non-voting)
 - ▶ Advisory member (advisor)
 - ▶ Second advisory member
 - ▶ Non-advisory member

Grad Progress Committee

1. What goes through this committee?

1. QE committee approval (1)
2. MSc & PhD thesis defense committee approval (6)
3. External examiner approval (2)
4. Appeal for maximum extension (6)
5. Plan of study (6)
6. Reading course proposal (1)
7. Advisory committee change form (3)
8. Review progress reports (3 with concerns)
9. Recommendations for withdrawal (0)
10. *Course add requests for provisional students* (10)
11. *Transfer from provisional to regular status* (2)
12. *Late add/drop forms* (5)
13. *Transfer from full-time to part-time* (2)
14. *Transfer from conditional to definite status* (6)
15. *Extend course INC (one extra semester)* (1)
16. *Extend LOA (after 3 semester max)* (0)
17. *Seminar completion forms* (4)

Grad Progress Committee

2. Students past the maximum duration

- ▶ 3 MSc students
- ▶ 9 PhD students

Grad Admissions Committee

1. Applications snapshot

	Applications	Offers	Rejected	In Queue/Pending
MSc F16	30	14	16	-
MSc W17	11	2	3	6
PhD F16	6	1	5	-
PhD W17	2	0	1	1

Note: Of the 48 applications, 19 were from domestic students = 40%.

Grad Admissions Committee

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2. **Growth funds:** \$5500/\$9500 per MSc/PhD per year. We expect to have these through F17.

Grad Curriculum Committee

1. Yang will be presenting the PhD draft regulations for Seminars and QE. The remaining regulation is the Thesis Defense.
2. Implementation of the Learning Modules to be discussed
3. Implementation of Calendar changes as a result of the new Regulations

8. Graduate Curriculum Committee, PhD Regulations

Revision of Draft Regulations on QE and Seminar

- Processing completed on both drafts
 1. Approved by Grad Curr Cmt in July 18.
 2. Distributed to faculty for commenting (July 18 to July 21).
 3. Revised by Grad Curr Cmt (July 22 to July 28).
 4. The revised drafts were sent to faculty on July 28.
 5. Discussed in SoCS Council on Aug 2.
- Further processing on QE draft
 - ☐ Minor changes are made.
- Further processing on Seminar draft
 - ☐ 3 alternative versions are proposed, based on discussion on Aug 2 and after.

1

Decision for [Draft Regulation on QE](#)

- Options
 1. Vote on approval of the Regulation on QE
 2. Introduce amendment and vote on approval
 3. Make revision before online voting

2

Alternative Drafts on Seminars

- [Version 1](#)
 - ☐ 4 committee members for 2nd seminar
 - ☐ Non-Adv cmt members are not required (but allowed)
- [Version 2](#)
 - ☐ 4 committee members for 2nd seminar
 - ☐ Non-Adv cmt members are required
- [Version 3](#)
 - ☐ 3 committee members for both 1st and 2nd seminars
 - ☐ Non-Adv cmt members are not required (but allowed)
- Can any version be eliminated with consensus?
- How many should go into voting for approval?

3

Decision for Draft Regulation on Seminar

- Options
 1. Vote on approval of the Regulation on Seminar
 2. Introduce amendment and vote on approval
 3. Make revision before online voting

4