

SoCS Council Meeting

Jan 10, 2017

2016 is over
Thank you all!

Welcome Andrew
Welcome Dana

Happy New Year



Happy New Year



AGENDA

1. Approval of Agenda
2. Approval of Minutes from Nov 22, 2016
3. Interim Director's Remarks — Pascal
4. Assistant Director's Remarks — Michael
5. Associate Director's Remarks (Undergraduate) — Judi
6. Associate Director's Remarks (Graduate) — Joe
7. Any other business

AGENDA

1. Approval of Agenda
2. Approval of Minutes from Nov 22, 2016
3. [Tech Showcase — Greg](#)
4. Interim Director's Remarks — Pascal
5. Assistant Director's Remarks — Michael
6. Associate Director's Remarks (Undergraduate) — Judi
7. Associate Director's Remarks (Graduate) — Joe
8. Any other business

4. INTERIM DIRECTOR'S REMARKS

4. INTERIM DIRECTOR'S REMARKS : Interim Stuff

Interim Director..... Pascal

Interim Space..... MacLachlan

Interim Dean..... Dr. Richard Zytner (Professor, SOE)

4. INTERIM DIRECTOR'S REMARKS : Budget

Base Budget

Personnel (\$4.5M)

☐ Faculty

☐ Staff

☐ 4 SLs

☐ 36 UTAs

☐ 44 GTAs

Operating (\$120K)

Internal Charges (\$20K)

Travel/Hospitality (\$15K)

Internal Recoveries (–\$220K)

4. INTERIM DIRECTOR'S REMARKS : Budget

Incremental Base Budget (2016/2017)

Requested = +\$1M

Approved = +\$0.5M

Personnel (+\$0.9M)

- ☐ +3 Faculty
- ☐ +1 Program Counsellor
- ☐ +7 SLs (=11)
- ☐ +40 UTAs (=76)
- ☐ +30 GTAs (=74)

Operating (+\$100K)

Internal Charges (+\$20K)

Travel/Hospitality (+\$20K)

Personnel (+\$0.5M)

- ☐ +1 New Faculty
- ☐ +1 Program Counsellor
- ☐ +2 SLs (=6)
- ☐ +30 UTAs (=66)
- ☐ +25 GTAs (=69)

Operating (+\$20K)

Internal Charges (+\$10K)

Travel/Hospitality (+\$10K)

4. INTERIM DIRECTOR'S REMARKS : Budget

Incremental Base Budget (2016/2017)

Requested = +\$1M

Approved = +\$0.5M

Personnel (+\$0.9M)

- ☐ +3 Faculty
- ☐ +1 Program Counsellor
- ☐ +7 SLs (=11)
- ☐ +40 UTAs (=76)
- ☐ +30 GTAs (=74)

Operating (+\$100K)

Internal Charges (+\$20K)

Travel/Hospitality (+\$20K)

Personnel (+\$0.5M)

- ☐ +1.5 New Faculty
- ☐ +0 Program Counsellor
- ☐ +2 SLs (=6)
- ☐ +30 UTAs (=66)
- ☐ +25 GTAs (=69)

Operating (+\$20K)

Internal Charges (+\$10K)

Travel/Hospitality (+\$10K)

4. INTERIM DIRECTOR'S REMARKS : Tenure-Track Faculty Positions

Three positions requested (not approved yet).

Commitment to excellence in:

- ☐ research
- ☐ graduate student supervision
- ☐ teaching

Successful candidates expected to teach senior undergraduate courses in:

- ☐ networking
- ☐ mobile computing
- ☐ cybersecurity
- ☐ parallel and distributed computing
- ☐ computer organization and architecture
- ☐ operating systems and systems programming

4. INTERIM DIRECTOR'S REMARKS : Tenure-Track Faculty Positions

Search Committee:

- ☐ Pascal
- ☐ Dave Calvert
- ☐ Gary
- ☐ Yang
- ☐ Liliana Caballero (Physics)
- ☐ Alexander Olpin (graduate student)

4. INTERIM DIRECTOR'S REMARKS : CL Faculty Positions

Two-year teaching-focused positions:

- ☐ Posted Dec 12
- ☐ Deadline Jan 22

Applications:

- ☐ About 55 so far

Search Committee:

- ☐ Pascal
- ☐ Dan
- ☐ Deb
- ☐ Michael
- ☐ Gerarda Darlington (Math & Stats)

4. INTERIM DIRECTOR'S REMARKS : Graduate Program Assistant

Need to replace Jennifer for 1 year (March 2017-2018)

Position has just been posted

Search Committee:

- ☐ Joe
- ☐ Jennifer
- ☐ Phyllis

4. INTERIM DIRECTOR'S REMARKS : Administrative Assistant

We'll soon have to know Sheryl's plan

We'll soon have to know Phyllis' plan

We may soon have to search for a new Admin

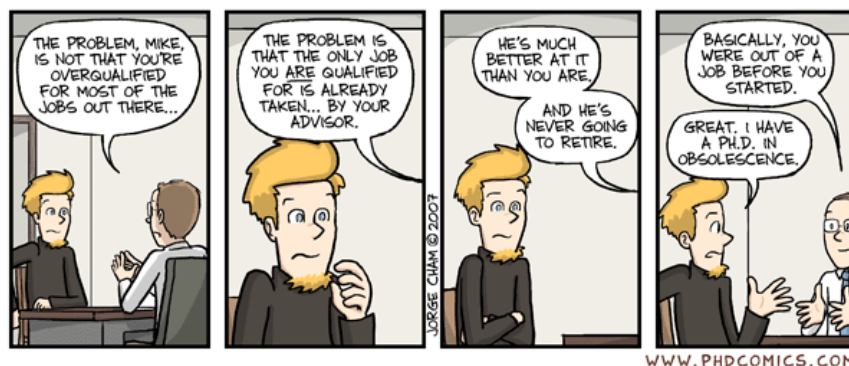
4. INTERIM DIRECTOR'S REMARKS : IQAP

- ☐ School submitted internal review document (Feb 2014)
- ☐ External Reviewers read the document, visited the School, wrote a report with 26 recommendations (Apr 2014)
- ☐ School (Apr 2014), Dean (May 2014), Provost (Jun 2014), wrote a response to the report
- ☐ Response was accepted *conditionally* by SCQA (Dec 2014)
- ☐ School asked to prepare follow-up report (**due Feb 2016**)
- ☐ School asked to submit mid-term internal review report (**2018** instead of 2022)

7. ASSOCIATE DIRECTOR'S REMARKS (GRADUATE)

Grad Activities Update – Jan 10, 2016

1. Grad Numbers Trends
2. Grad Curriculum Update
3. GRA - Bonus Funding \$8800
4. Graduate Student Handbooks - Wiki
5. PhD External Examiner
6. Associate Grad Director Availability



Grad Numbers Trends

Semester	New MSc	New PhD	Total	QE	MSc Def	PhD Def
F14	4	0	33	-	-	-
W15	3	0	37	-	-	-
S15	3	0	35	-	-	-
F15	5	0	34	-	-	-
W16	1	1	35	-	-	-
S16	4	1	38	-	-	-
F16	13	1	52	0	3	0
W17	8	3	52	0	4	4
S17	-	-	-	-	-	-

- ▶ currently we have 40 MSc and 15 PhD
- ▶ two students withdrew from the program
- ▶ several students on LOA
- ▶ *live update*: 3 students did not get their visa and will be deferring

Grad Curriculum Update

The Grad Curriculum Committee:

- ▶ Finalized changes to the Graduate Calendar so it is consistent with the recently approved regulations.
- ▶ **Next steps**: Create learning modules.

GRA - Bonus Funding \$8800

The School has been given an extra \$8800 in NSERC GRF funds to spend on one or more graduate students (GRAs) before March, 2017. This money will be divided up equally among faculty offering GRA this winter. The money will be paid directly to the student from the college.

How to participate:

- ▶ Email Phyllis (and copy Jennifer) letting her know the student's name(s) and how much the GRA is for.
- ▶ Do this by January 20.

Currently, 6 faculty have GRA commitments.

Graduate Student Handbooks - Wiki

Jennifer has updated and posted [handbooks](#) for both our MSc and our PhD students. The PhD student handbook includes all the relevant details from our recently approved regulations, but in a format more suitable for the students.

Please let us know if you have any feedback on these handbooks.

Check it out on the wiki under graduate students:

<https://wiki.socs.uoguelph.ca/>

PhD External Examiner

For each doctoral thesis an external examiner from outside the university is appointed on behalf of the Assistant Vice-President (Graduate Studies) by the department chair, in consultation with the advisor. **The external examiner must not have served as advisor to the student's advisor, and must not have participated in joint projects with the advisor. In addition, the external examiner must not have been a student or member of the graduate faculty at the University in the last five years.** The nomination will be made when the candidate's advisor declares that the thesis is about to be prepared, normally no later than the beginning of the student's last semester. The external examiner will submit a written appraisal of the thesis (at least seven days prior to the examination) to the chair of the department who will then provide these comments to the candidate and the Advisory Committee. The external examiner is expected to participate in the final oral examination and to assist in evaluating all aspects of the candidate's performance. Any individual who serves as an External Examiner may not serve again until a period of 3 years has passed.

Associate Grad Director Availability

I am on **sabbatical** this semester. However I will be maintaining my duties as the Associate Graduate Director to keep some continuity in this position.



- ▶ I am on vacation Jan 11 - Jan 19.
- ▶ I plan to be on campus each Tuesdays for meetings etc.
- ▶ I am always available via email.