SoCS Council Meeting

January 9, 2018

2017 is over Thank you all!

Happy New Year



Welcome David 3!

Welcome Shelby!

AGENDA

- 1. Approval of Agenda
- 2. Approval of Minutes from Nov 28, 2017
- 3. Interim Director's Remarks Pascal
- 4. Associate Director's Remarks, Undergraduate Studies Gary
- 5. Undergraduate Curriculum Committee David 2
- 6. Graduate Curriculum Committee Stefan
- 7. Any other business

3. INTERIM DIRECTOR'S REMARKS

Courses

Faculty

Space

Money

3. INTERIM DIRECTOR'S REMARKS: Courses – SAS Accommodations

☐ You may not be able to accommodate all requests from students registered with SAS
\square But you should try your best
\square And you should not ignore them or minimize them
3. INTERIM DIRECTOR'S REMARKS: Courses – Midterm Exams
Number of multisection courses is increasing (1500, 1910, 2030, 2430, 2500, 2520, 2750). How should we proceed with midterms?
☐ Write slightly different midterms and have the midterms during lecture times.
OR
☐ Book a room for a joint midterm before registration starts (i.e., about 3 months before the beginning of the semester).

Assignment of Work Agreemen	nt:
☐ Orientation/Training☐ Supervisor/TA Meetings☐ Invigilating Exams☐	1 hour > 1 hour 3 hours
Total Hours	140 hours
B. INTERIM DIRECTOR'S REMARKS: Courses – TAs &	GSAs
Informal Performance Evaluations ☐ on a regular basis	::
· ·	
_	east 5 days' notice ness, constructive feedback <i>Improv. Required, Unsatisf.)</i> be used in

3. INTERIM DIRECTOR'S REMARKS: Faculty – Director's Position

Composition of the Search Committee was:

Mary Wells,
Gary Grewal, Pascal Matsakis, Deb Stacey,
James Fraser, Cathie Hosker
John Fryxell, Graham Taylor

Search was internal:

Application deadline was Dec 1

Composition of the Search Committee now is:

Mary Wells, Rozita Dara, Pascal Matsakis, Stacey Scott, Cathie Hosker, Devin Rose John Fryxell, Graham Taylor

Search is external:

Application deadline is Feb 15

3. INTERIM DIRECTOR'S REMARKS: Faculty - CL Position

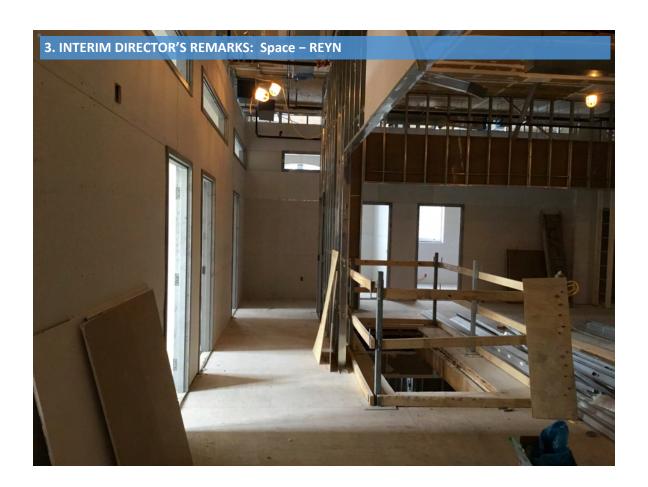
Two-year faculty position in cyber security:
 □ 20 applications received by the deadline
 □ 3 candidates have been shortlisted
 □ Public presentations 10:30am-12pm
 on Wed Jan 17, Thu Jan 18, Fri Jan 19

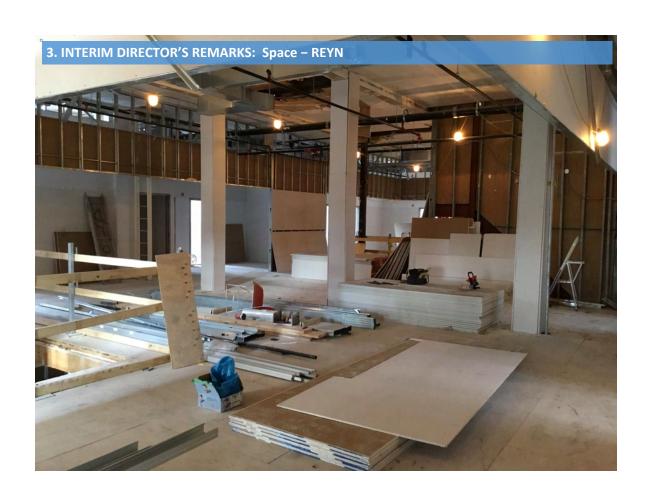
3. INTERIM DIRECTOR'S REMARKS: Faculty – T&P Guidelines

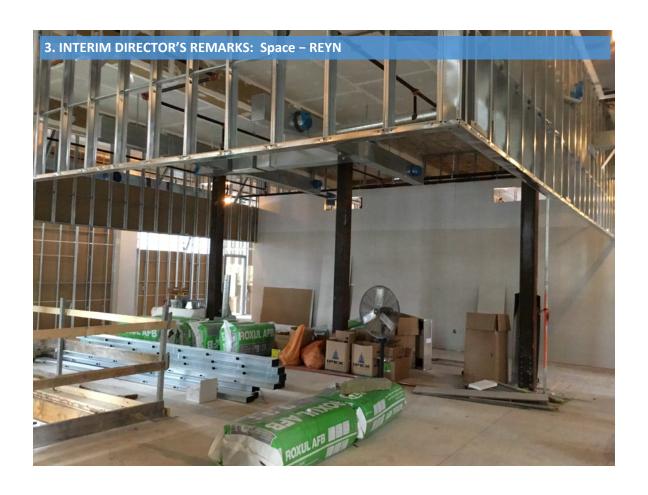
Proposed new T&P guidelines approved by the School in Oct 2017
Guidelines have been reviewed by Herb Kunze (UGFA's Vice-President) at Dean's request
Director met with Herb and the Dean yesterday
SoCS T&P Committee will review Herb's feedback and concerns and propose changes
Changes to be discussed and approved by the Council

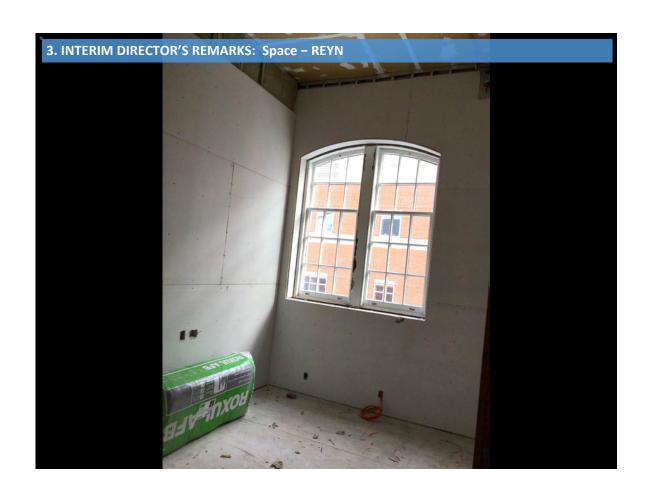
3. INTERIM DIRECTOR'S REMARKS: Space – THRN 2418

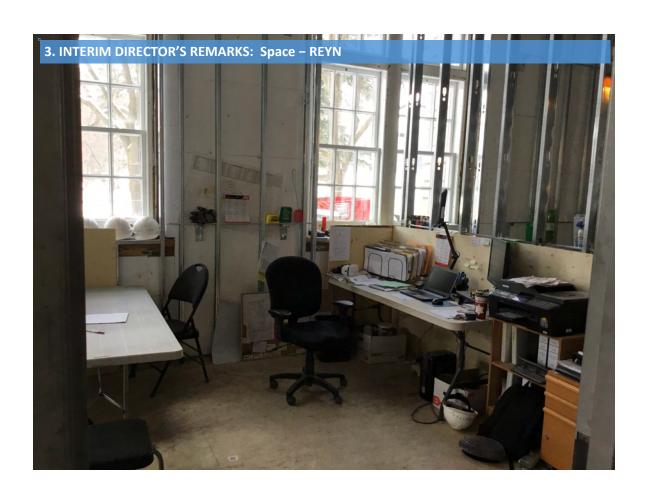
- ☐ Director met with Dean on Dec 5 re THRN 2418 renovation
- $\hfill\Box$ Request has been made, quote will be provided













3. INTERIM DIRECTOR'S REMARKS: Money – Debt

ekly Sales: fod Ending Date: fod:	\$40,000 29-Nov-16		\$47,500 27-Dec-16 2		\$37,500 24-Jan-17		\$38,750 21-Feb-17		\$40,000 21-Mar-17 5		541,250 18-Apr-17		\$43,750 16-May-17		\$43,750 13-Jun-17		\$43,750 11-Jul-17		543,750 8-Aug-17 30		\$43,750 5-Sep-17		\$40,000 3-0ct-17 12		\$40,000 21-Oct-17			Total
Food SALES Food Alcoholic Ber Uspare Wine Buttle Bear Draft Sear Other Income	18,200 4,000 7,300 24,000 2,400 7,200 8 180,000	100% 20% 40% 10% 10% 40% 00%	136,800 4,750 8,500 28,500 2,850 8,500 8,500	700% 27% 47% 100% 10% 47% 60%	106,000 3,790 6,790 22,500 2,290 6,790	710% 27% 47% 10% 10% 47% 60%	10,600 3,875 6,975 23,250 2,325 6,975	12.0% 2.2% 4.5% 10.0% 10.% 4.5% 10.0%	18,200 4,000 7,200 24,000 2,600 7,200 1,200	71.0% 1.2% 4.9% 1.0% 1.0% 4.9% 1.0%	TIB,800 4,525 7,425 24,750 2,475 7,425 MB,000	70.0% 21% 45% 10% 13% 45% 00%	136,000 A,375 7,875 26,250 2,625 7,875	73.0% 2.0% 4.0% 10.0% 10.0% 4.0% 6.0%	136,000 4,375 7,875 26,250 2,625 7,875 179,000	1104 174 474 104 104 474 105	124,000 4,315 7,875 26,250 2,625 7,875 178,000	700% 22% 43% 100% 13% 45% 45%	124,000 4,375 7,875 24,250 2,625 7,875	7004 234 454 504 134 454 004	124,000 4,375 7,875 24,250 2,625 7,875 171,000	120% 22% 45% 12% 12% 45% 00%	18,200 4,000 7,200 24,000 2,600 7,200 1,000	10 des 22 de 40 de 10 de 10 de 40 de 40 de 10 de 10 de 10 de	H5,300 4,000 7,200 24,000 2,400 7,300 M6,800	700m 23m 45m 45m 13m 45m 45m 45m	1 1	54,375 2 92,875 4 324,250 1 32,425 1 92,875 4 92,875 4 92,875 4 93,875,000 466
DOCT COST Food Non-Alcoholic Bev Liquer Wire Buttle Bear Draft Bear	\$ 38,016 \$ 940 \$ 1,368 \$ 8,880 \$ 720 \$ 2,960 \$ \$2,904	Hote 5 100% 5 100% 5 100% 5 100% 5 100% 5 100% 5	45,344 1,625 1,625 10,545 800 2,540 41,874	200% \$ 200% \$ 100% \$ 200% \$ 200% \$ 200% \$	35,640 900 1,283 8,325 675 2,025 48,648	Hote 5 247% 5 Hote 5 Hote 5 Hote 5 Hote 5	34,628 930 1,325 8,603 698 2,093 90,476	HOL 1 HOL 1 HOL 1 HOL 1 HOL 1 HOL 1	38,0% 960 1,368 8,680 720 2360 82,804	HON 5 HON 5 HON 5 HON 5 HON 5 HON 5	29,204 990 3,411 9,98 763 2,228 88,992	20 (m. 5 20 (m. 5 10 (m. 5 10 (m. 5 10 (m. 5 10 (m. 5	41,580 1,090 1,496 9,70 768 2,363 56,989	Hote 5 Hote 5 Hote 5 Hote 5 Hote 5 Hote 5	41,580 1,090 1,496 9,713 788 2,363 34,989	Hote 5 242% 5 Hote 5 Hote 5 Hote 5 Hote 5	41,580 1,060 1,896 9,713 798 2,363 36,589	Hom 5 200% S Hom 5 Hom 5 Hom 5 Hom 5	41,580 1,050 1,496 9,713 788 2,363 84,989	Hote 5 2404 5 Hote 5 Hote 5 Hote 5 Hote 5	41,580 1,000 1,496 9,710 768 2,363 36,989	100% \$ 240% \$ 100% \$ 210% \$ 210% \$ 210% \$ 210% \$	38,0% 960 1,368 8,880 720 2,160 52,904	200% \$ 20	38,016 140 1,368 8,880 720 2,960 \$2,904	Hillian Hillian Hillian Hillian Hillian	1 1 1 5 1	5%,790 m 10,090 m 10,596 m 120,70 m 9,788 m 29,363 m 706,389 m
FOH Management Labour FOH Labour BOH Management Labour BOH Labour Bowelts Start Hulstey Staff Meals	\$ 6,810 \$ 12,600 \$ 4,054 \$ 13,734 \$ 5,061 \$ 3,000 \$ 3,000 \$ 3,000	474 S 474 S 184 S 184 S 184 S 184 S 184 S	6,810 6,840 6,84 19,838 5,789 6,000 2,512 63,543	20% S 20% S 20% S 20% S 20% S 20% S 20% S	6,810 10,000 6,354 34,366 4,546 3,000 2,929 51,83	40% \$ 57% \$ 47% \$ 50% \$ 12% \$ 20% \$ 20% \$	6,850 13,300 6,354 15,050 4,962 3,011 49,329	44% 1 60% 5 60% 5 10% 5 10% 5 10% 5	4,850 12,600 6,754 15,734 5,081 3,082 90,901	474 1 176 5 176 5 196 5 176 5 106 5 176 5	6,810 12,900 6,154 96,418 5,199 3,000 3,154 54,674	42% \$ 45% \$ 27% \$ 10% \$ 12% \$ 12% \$ 12% \$	6,890 14,900 6,854 12,786 5,435 3,297 54,632	100 S 100 S 100 S 100 S 100 S 100 S 100 S	6,810 14,500 6,754 17,786 5,425 3,000 3,297 57,022	19% \$ 63% \$ 12% \$ 10% \$ 10% \$ 10% \$ 10% \$	6,810 14,500 6,754 17,796 5,435 3,297 54,022	27% \$ 27% \$ 27% \$ 10% \$ 27% \$ 00% \$ 19% \$	4,800 14,500 6,754 17,786 5,435 3,297 54,022	27% \$ 57% \$ 27% \$ 97% \$ 27% \$ 00% \$ 18% \$	6,850 54,500 6,854 17,786 5,436 3,000 3,297 57,022	2 Ph. 2 6 Ph. 5 2 Ph. 5 10 Ph. 5 10 Ph. 5 10 Ph. 5 10 Ph. 5	6,850 13,600 6,754 15,734 5,081 3,082 90,901	42% \$ 82% \$ 22% \$ 84% \$ 22% \$ 00% \$ 12% \$	6,850 12,600 6,754 15,734 5,061 3,060 3,062 53,501	425 655 385 185 185 185 185	1 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	89,090 4 90,000 2 213,40 46 68,291 2 24,000 41,430 1
TAL COST OF SALES	\$ 106,606	062% S	125,417	04.0% S	100,001	11.7% S	99,803	64.Ph 3	2,605	sers \$	106,407	617% S	110,011	tim 1	194,011	60% S	M/DH	43.6% S	91,011	um S	114,011	65.7% \$	102,605	647% \$	105,605	66.0%	1	1,411,099 64
INS MARKER	3 54,000	HIN S	64,583	HOL 3	aom	na s	50,000	Het I	32,08	/		A.3.	-	7	~	Here P	71	me E	67/464	man p	60,989	HPL 3	10,000	nn s	54,895	343%	,	AUGUST S
JAMION Seeklawan Giseawan Giseawan Giseawan Seeklawan Seeklawan Lima Dimaharian	\$ 250 \$ 260 \$ 200 \$ 2,360 \$ 3,300 \$ 3,300 \$ 3,000 \$ 5 \$ 3,000 \$ 2,000 \$ 200 \$ 200 \$ 200 \$ 150 \$ 150 \$ 150 \$ 150 \$ 150	62% \$ 62% \$	250 250 500 2460 1,790 1340 500 2,390 252 1,040 150 150 19,662	0m 5 0m 5 0m 5 0m 5 0m 5 0m 5 0m 5 0m 5	250 250 500 2,000 3,500 900 2,000 1,000 180 252 2,400 150 150 150	02% \$ 02% \$ 02% \$ 02% \$ 04% \$ 27% \$ 06% \$	250 250 500 3,25 910 3,25 910 500 2,045 180 2,460 190 2,12 2,460 190 10,42	02% \$ 02% \$	250 250 2,340 3,300 960 4,500 500 21,20 800 21,20 800 800 800 800 800 800 800 800 800 8	0.7% E 0.	214 280 500 2,390 1,375 990 4,50 1 2,440 80 80 80,202	02% 2 10% 5 10% 5 00% 5 00% 1 00 1 1 2 1 2 1 10% 5 00% 1 1 10% 5 00% 5	2,800 190 190	674 5 107	250 500 2,450 1,528 (,000 20 20 20 20 20 20 20 20 20 20 20 20	00% 5 00% 5	250 500 2,450 3,525 1,050 500 2,221 2,800 150 150 160 160 160 160 160 160 160 160 160 16	0 m 5 0 m 5	250 550 2,440 3,525 1,000 5,000 2,225 800 282 2,800 150 160 160 160 160 160	0m 3 0m 5 0m 5 0m 5 0m 5 0m 5 0m 5 0m 5 0m 5	250 250 500 2,450 3,525 1,050 500 500 2,225 180 252 2,800 150 160	One 5 One 5	290 290 100 2,300 3,300 960 4,300 500 2,120 80 252 2,560 100 100	0/m 5 0/m 5	200 200 1000 2,240 3,000 940 4,900 2,100 800 22,240 100 100 100 100 100 100 100 100 100 1	62% 62% 62% 10% 60% 60% 60% 60% 60% 60% 60% 60% 60% 6	5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	3,250 (3,250 (4,300) 30,400 (4,325) 10,000 (4,325) 10,000 (4,500) 20,225 (2,340) 12,279 (2,340) 1900 (1900) 1900 (1900) 1900 (1900) 1900 (1900) 1900 (1900) 1900 (1900) 1900 (1900) 1900 (1900) 1900 (1900) 1
In House Promotion QSA's Special Promo Advertising	\$ 1,920 \$ 640 \$ 500 \$ 3,500 \$ 6,560	12% \$ 64% \$ 62% \$ 12% \$ 45% \$	2,290 760 500 3,500 1,040	12% \$ 04% \$ 02% \$ 12% \$	1,800 600 500 3,500 6,400	Un 5 0m 5 0m 5 1m 5 1m 5	1,860 620 900 3,500 6,480	12% \$ 14% \$ 02% \$ 12% \$	(920 640 500 3,500 4,560	12% \$ 6m \$ 02% \$ 12% \$	1,990 660 500 3,500 6,640	12% \$ 6m \$ 52% \$ 2% \$	2,100 700 100 3,100 6,800	12% \$ 64% \$ 62% \$ 32% \$ 38% \$	2,100 700 100 3,100 4,800	12% S 6m S 62% S 20% S 20% S	2,000 700 500 3,500 6,800	Un 5 0m 5 0m 5 10m 5 10m 5	2,000 700 900 3,500 6,800	12% \$ 04% \$ 02% \$ 20% \$ 20% \$	2300 700 900 3,500 6,800	12h 5 6m 5 62h 5 10h 5	1,920 640 900 3,500 6,560	12% \$ 04% \$ 02% \$ 12% \$ 47% \$	1,900 640 900 3,500 6,560	U% 64% 62% 12% 45%	1 5 1 1	26,000 ± 8,700 ± 6,500 ± 45,500 ± 86,800 ±
ASIS & MAINTENANCE Monthly Night Cleaning Equipment Require Building Require Security	\$ 700 \$ 1,500 \$ 1,000 \$ 3,200	on i on i on i on i	700 1,500 1,000 3,200	04% \$ 08% \$ 08% \$ 08% \$ 08% \$	700 1,500 1,000 3,200	05% \$ 10% \$ 07% \$ 00%	700 1,500 1,000 3,200	00% \$ 10% \$ 00% \$ 10% 20% \$	700 1,500 1,000 3,200	in 1 in 1 in 1	700 1,500 1,000 3,200	om 5 om 5 om 1 om	700 1,500 1,000 3,200	600 S 600 S 600 S	700 1,500 1,000	0 m 5 0 m 5 0 m 5 0 m 5	700 1,500 1,000 3,200	om i om i om i om i	700 1,500 1,000 1,000	on 5 on 5 on 1 on 1	700 1,500 1,000 3,200	om 5 om 5 om 1 om	700 1,500 1,000 3,200	0m 5 0m 5 0m 1 0m 1	700 1,500 1,000 2,200	0.00 0.00 0.00 0.00 0.00	5 5 1 5	9,000 s 19,000 s 11,000 s
ExPENSES Rant Ranky Tax Innumnoe Inhamit Professional Fass	\$ 9,360 \$. \$ 700 \$ 677 \$ 1,450	10% S 10% S 10% S 10% S	9,560 700 600 1,650	10% S 00% S 04% S 03% S	9,560 900 623 1,490	00% S 00% S 00% S 00% S	9,560 900 596 (450	626 \$ 606 \$ 606 \$ 646 \$ 076 \$	9,560 700 569 1,650	10% S 10% S 10% S 10% S	9,560 700 542 1,450	10. 1 10. 1 10. 1 10. 1	9,560 700 516 (,450	10% 1 10% 1 10% 1 10% 1	9,560 700 498 (#50	104 S 004 S 044 S 044 S	9,560 100 460 1,450	100 1 000 1 000 1 100 1	9,560 200 433 1,450	10% \$ 00% \$ 04% \$ 02% \$	9,560 700 406 (,450	12h 1 10h 5 10h 1 12h 1	9,560 900 379 1,450	10h 1 0h 5 0h 1 0h 1	9,560 700 312 1,450	60% 60% 60% 62%	1 5 5 5	124,290 s 9,000 s 6,690 s 18,890 s

3. INTERIM DIRECTOR'S REMARKS: Money – Debt

kly Sales:	540,000		\$47,500		137,500		538,750		540,000		541,250		\$43,750		543,750		\$43,750		543,750		543,750		540,000		540,000			
kly Sales: od Ending Date: od:	29-Nov-16 1		27-Dec-16 2		24-Jan-17 3		23-Feb-17 4		\$40,000 21-Mar-17 5		18-Apr-17 6	,	343,750 16-May-17 7		13-Jun-17 8		343,750 11-Jul-17 9		5-Aug-17 10		5-Sep-17 11		3-0ct-17 12		340,000 31-Oct-17 13			Total
MUE SALES																												
Food Non-Alcoholic Bev	HI,200 4,000	1379	134,800 4,750	120%	106,000 3,750	120%	3,875	12%	4000	3396	118,800 4,125	2270	4,375	137%	4,375	1179	4,375	700% 23%	4,375	22%	4,375	2.5%	4,000	22%	4,000	22%	1	54,775
Wine	7,200 24,000	45%	8,550 28,500	45%	6,790 22,500	45%	6,975	45%	7,200	45%	7,425	45%	7,875 26,250	4.9%	2,875 26,250	45%	7,875	45%	26,250	45%	26,250	45%	7,200	45%	7,300 24,000	45%	:	92,875 324,250
Buttle Bear	2.400	1.0%	2.890	12%	2.290	125	2.325	1.0%	2.400	1.0%	2.405	1.0%	2.625	1.0%	2.625	10%	2.625	1.2%	2.625	12%	2.625	1.0%	2.400	12%	2.400	18%	1	32.625
Draft Sear Other Income	7,200	45%	8,590	45%	6,790	43%	6,975	45%	7,300	45%	7,425	45%	7,875	4.0%	7,875	45%	7,875	4.5%	7,875	45%	7,875	45%	7,200	45%	5,300	45%		92,875
Other Income	\$ 160,000	100.0% E	190,000	men 1	190,000	mera I	111,000	ware 1	160,000	100.0% B	161,000	ween 5	175,000	HEAT S	175,000	ware 5	171,000	ween 5	175,000	men I	175,000	mon I	160,000	ween I	160,000	MOST.	-	2,375,000
DOCT COST																												
Food	\$ 38,016	mes 5	45,344	mes \$	35,640	100% S	34,829	HOL S	38,016	Hen 5	39,204	mes \$	41,180	nes 5	41,580	HOL S	41,580	mon \$	41,580	men \$	41,580	100% B	38,016	100% B	38,016	10.0%		516,790
Non-Alcoholic Bev Disser	\$ 960 \$ 1,368	2674 S	1,625	260% S 190% S	900 1,283	mon S	990 1,325	HOL S	960 1,368	24.0% S	990	mov 5	1,010	242% \$ 162% \$	1,010	240% S 160% S	1,060	mon S	1,050	mon S	1,010	mon S	960 1,368	DOM: 5	960 1368	26.2% Wide	1	19,010
Wine	\$ 8,880	310% S	10,545	Hitten 5	8,325	MON. 5	8,603	100% \$	8,880	HOW 5	9,168	mon 5	9,713	HOW 5	9,712	Minor S	9,713	Million S	9.713	270% S	9,710	270m \$	8,880	mon 5	8,880	X10m	;	120,713
Buttle Beer Druft Beer	8 720 8 2360	100% E	855 2,545	100% S	679 2,029	100% E	2,099	HOL I	720	HOLE	763 2.228	HOPE I	788	HON B	256	HOL S	798	100% S	788 2.363	HON S	788	100% B	720	100% S	720	200% 200%		9:788 29:363
Court See	5 52,904	Hen 5	61.E74	Hen 5	48,848	Hen 5	50,476	Hen 5	52,904	Man 5	13,792	Here S	56,989	Hen 5	56,989	Hen 5	54,589	MAN S	54,999	Hen 5	54,989	Hen S	52,304	MAN S	12,104	30.4%		708,399
FOH Management Labour	\$ 6,810	429 \$	4,810	ten S	4,810	405. \$	4,810	445 \$	4,810	42% \$	6,810	42% \$	4,810	20% B	6,810	279. \$	6,810	279. \$	6,850	275 \$	6,850	10% \$	6,810	42% \$	6,810	62%		89,010
POH Labour BOH Management Labour	5 12,600 5 5754	25% S	6754	12% S	6754	67% S	13,300	40% S	6,754	150 5	5154	12% S	6754	13% S	6154	12% S	54,500	22% S	6/54	13% S	14,500	22% S	12,600	25% 5	12,600	25%		NE2,500 BO 000
BOH Labour	\$ 75,734	ses E	19.838	man I	14,366	non 5	15,050	97% E	15,734	40% E	36,418	man I	12.786	16.7% E	17.786	Hilm E	17.796	Miles E	17.796	man E	17.786	man E	15,734	non E	75,734	1.6%	:	211340
Stat Holder	5 5,000 5 3,000	329 5	5,789	30% \$	4,644	32% \$	4,962	329. \$	5,081	329 5	3,000	32% \$	5,435	379. 5	5,435	379. 5	5,435	27% \$	5,435	279 5	5,435	27% \$	5,081	32% \$	5,061	3.2%	5	68,291
Staff Meals	5 1,000 5 3,002	194 5	3.10	124. 5	2 929	10% 5	3.00	10% 5	1062	104. 5	3,000	18% 5	3.297	10% \$	3,000	174 \$	3.297	100 5	1297	189 5	1,000	17% \$	3.082	10% 5	3.082	18%	:	24,000 41,430
	\$ 53,501	men 5	63,542	20.0% S	51,163	347% \$	49,327	200 \$	90,909	2.0% \$	54,674	227% \$	54,022	30Ph \$	57,022	Here S	54,022	10 Ph 5	54,022	30.0% S	57,022	104% S	90,901	men 5	53,501	20.6%	5	702,811
L COST OF SALES	\$ 105,605	M2% \$	125,417	04.0% S	100,001	66.7% \$	99,803	un s	7,605	147% S	106,407	617% S	91,011	sten 5	194,011	40% \$		40.6% S	99,091	10.m 5	154,011	etre S	102,605	667% S	105,605	66.0%	5	1,411,099
SMARCIN	\$ 54,395	343% S	64,583	340% S	45,999	10.7% \$	55,707	Hen S	3039	9 II.	1638	3	9	9	L	347%	9)(2	63,989	itien \$	60,989	jun S	57,395	inn 5	54,395	365%		763,901
anos							-					7	-					7										
Smallwares	\$ 210	124 \$	290	00% B	290	0.0%	250	12% B	- 01	— ,,		-					21	0.1	250	474 B	290	0m \$	210	92% B	290	62%		3,290
Garrieres Tono & Charolt - Etchan	\$ 250 \$ 500	624 5	290 500	00% E	290 900	62% E	250 500	02% E	250 500	0.7% B	250	12%	290 900	12% S	250 500	02% B	290 500	120 5	250 500	170 5	290 900	170 5	290 900	02% E	250 500	62%		1,290
Paper Products	E 2340		2460	149. 5	2300		2110	149. 5	2.240	Len S	2.390	See 5	2.490	ten 5	2,450	Sec. 5	2.450	ten 5	2.450	145 \$	2,450	14% 5	2.240	ten 5	2.240	14%		30.450
Lines Disheather/Cleaning	\$ 3,300 \$ 960	270 5	3,750 1340	10% 5	3,90 900	100 S	3,225 990	17% S	3,300 960		3,375 990	ton 5	3,525	20% S	3,525	20% \$	3,525	10% \$	3,525 1,050	20% \$	1,525	20% \$	3,300 960	10m 5	3,300 960	27%	5	44,325 19,090
Disharahan/Cleaning Waste Removal	\$ 960	ten I	(340	00% 5	900	con I	990	ton I	960	100 1		tex 1	1,090			ces. I	1,080	04% E	1,050	con I	1,090	00% B	960	con I	960	04%	•	19,090
Auto Expense	5 .	00% \$		00% 5		00% \$		00% S		00% S	4,50			8		00% \$		00% S		00% \$		00% \$		00% 5		00%	1	
Utilities Bank/Payroll Charges	S 4,500 S 500	23% S	4,500 500	tion 5	4,900 500	10m S	4,500	100 E	4,500 500	0.74	4,50	- 5	4.0	5.4	00	tion 5	4,500	tion 5	4,500 500	24% S	4,500	tion 5	4,900	tion 5	4,900 900	100		58,500
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Q5A's	\$ 640	ties 5	760	nen S	600	nes 5	620	nes E	640	tion 5	660	nes 5	700	tien 5	700	0.m. 5	200	nen E	200	nen E	200	time 5	640	tion 5	640	0.00		8,700
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- Contracting	\$ 6,560	474 5	1,040	37% \$	6,400	43% \$	6,480	42% \$	6,560	476. 5	6,640	40% S	6,800	19% S	6,800	194 5	6,800	376 S	6,800	384 5	6,800	194 5	6,560	47% 5	6,560	47%		84,800
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Rant	\$ 9,960	101 5	9,560	105. 5	9,560	100 5	9,560	629. \$	9,560	101 5	9,560	101 5	9,560	105 5	9,560	125. 5	9,560	101 5	9,960	105 \$	9,160	125. 5	9,560	101 5	9,960	40%		124,290
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3. INTERIM DIRECTOR'S REMARKS: Money – DE Courses

er	1000	1200	2050	2520
F16	300 students +\$0	500 students +\$12,500		
W17	400 students +\$8,500	420 students +\$15,500	150 students -\$3,000	
S17	170 students -\$7,500		150 students +\$0	120 students -\$14,000

3. INTERIM DIRECTOR'S REMARKS: Money – DE Courses

P.	1000	1200	2050	2520
F17	300 students +\$2,000	370 students +\$11,000		
W18	450 students +\$9,000	200 students -\$4,000	150 students -\$8,000	
S18	170 students - \$7,500		150 students +\$0	120 students -\$14,000

3. INTERIM DIRECTOR'S REMARKS: Money – Making and Saving

Short term (W18-S19):
☐ Cancel S18 offering of CIS*1000 DE
☐ Cancel W19 offering of CIS*2050 DE
☐ Cancel S19 offerings of CIS*1000 DE and CIS*2520 DE
Long term (2019/20):
☐ Merge CIS*1000 DE and CIS*1200 DE into a single course
☐ Offer a new, attractive DE course (e.g., on web development)
☐ Delete CIS*2050 DF and CIS*2520 DF

5. UNDERGRADUATE CURRICULUM COMMITTEE

1. For Information

The discrete math courses CIS*1910 and CIS*2910 will be moved to first and second semester respectively. This has already been agreed to by the school so the Curriculum Committee will submit the paperwork. This will change the semester in which both courses are offered. The first year schedule of studies will be changed to the following.

	Semester 1	Semester 2
Computer Science	CIS*1500 Introduction to Programming CIS*1910 Discrete Structures I MATH*1200 Calculus I 1.0 elective credits	CIS*2500 Intermediate Programming CIS*2910 Discrete Structures II 1.5 elective credits
Software Engineering	CIS*1500 Introduction to Programming CIS*1250 Software Design I CIS*1910 Discrete Structures I 1.0 elective credits	CIS*2500 Intermediate Programming CIS*2250 Software Design II 1.5 elective credits

For Information

- The calendar currently lists three specializations for the School of Computer Science in Section X. Degree Programs. They are Computer Science, Computing, and Computing & Information Science. We will attempt to rationalize those categories.
- The calendar descriptions for CIS*1910 Discrete Structures in Computing contains the phrase "Boolean, algebra." The comma will be removed.

2. Require all B.Comp. students to take to MATH*1160 Linear Algebra I in semester 2. The first year schedule of studies would be the following.

	Semester 1	Semester 2
Computer Science	CIS*1500 Introduction to Programming CIS*1910 Discrete Structures I MATH*1200 Calculus I 1.0 elective credits	CIS*2500 Intermediate Programming CIS*2910 Discrete Structures II MATH*1160 Linear Algebra I 1.0 elective credits
Software Engineering	CIS*1500 Introduction to Programming CIS*1250 Software Design I CIS*1910 Discrete Structures I 1.0 elective credits	CIS*2500 Intermediate Programming CIS*2250 Software Design II MATH*1160 Linear Algebra I 1.0 elective credits

Motion: Require students in both the Computer Science and Software Engineering majors to take MATH*1160 Linear Algebra in their second semester.

3. Delete four existing low-enrolment senior courses and replace them with updated or new content. The existing courses are:

Course	Past Enrolment Numbers
CIS*3000 Social Implications of Computing (F)	23, 28, 21, Cancelled, 15, 12, 20, 37
CIS*4780 Computational Intelligence (F odd years)	F9: 12, F11: 7, F13: 18, F15: 13, F17: 29
CIS*4410 Trends in Distributed Systems (W)	11, 9, 10, 16, 8, 13, 6, 7
CIS*4430 Information Organization and Retrieval (W)	13, 15, 17, 11, 18

The intention is to replace the courses with topics that are more timely and relevant. The proposed replacements are:

- Mobile Computing (W) 4000 level course
- Cloud Computing (W) 4000 level course
- Data Science (F odd years) 4000 level course
- Systems Programming (F) 3000 level course

Descriptions for these courses will be brought to the school for approval. All changes are to be submitted in the 2017-18 calendar year. All course deletions and additions will be submitted in the 2017-18 calendar year.

Motion: Delete the four existing courses and develop the replacement courses.

4. Delete CIS*2520DE Data Structures from the summer semester. It was taken by 115 students in S16. Alternative distance education courses in Data Structures are available through other institutions that B.Comp. students could take instead of this course.

Motion: Delete the summer DE offering of CIS*2520 Data Structures.

5. Change the requirement that B.Comp. students must complete an Area of Application (AofA) to one where they instead complete a minor in an area outside of CIS. The current AofA requires 4.0 credits. Changing this to a minor will require 5.0 credits. Completing a minor will be a graduation requirement.

Motion: Replace the Area of Application in the B.Comp. degree with the requirement that students will normally complete a minor in order to graduate.

6. The course CIS*2050DE Computers and Society was created as a service course. It cannot be taken by Software Engineering majors. The enrolment is normally around 140 students and it is offered twice a year. In S17 there were 147 students enrolled and 93 we from engineering. The number of students taking the course is not sufficient to continue offering it.

Motion: Delete CIS*2050 Computers and Society.

7. The Director has requested a policy for changing textbooks for courses. We currently require changes to first year textbooks to be approved by the Curriculum Committee. The Director would like this extended to all courses.

Motion: Changes to the required textbooks in all undergraduate courses must be first approved by the SOCS Curriculum Committee.