

SoCS Council Meeting

March 20, 2018

AGENDA

1. Approval of Agenda
2. Approval of Minutes from Mar 6, 2018
3. Interim Director's Remarks — Pascal
4. Assistant Director's Remarks — Michael
5. Associate Director's Remarks, Graduate Studies — Joe
6. Undergraduate Curriculum Committee — Dave
7. Any other business

3. INTERIM DIRECTOR'S REMARKS

3. INTERIM DIRECTOR'S REMARKS: Meeting with the Dean

MAR 7

30-min meeting with Dean

APR 4

1-hr meeting with Provost, Dean, and
CEPS Manager Finance & Administration

3. INTERIM DIRECTOR'S REMARKS: UGFA Newsletter

- ☐ UGFA's relationship with Provost is broken
- ☐ Deeply troubling lack of action on critical issues
 - ➔ set-aside money not used to fund new positions
 - ➔ resources continue to lag behind ongoing SoE growth
 - ➔ SoCS growth encouraged but not sufficiently supported

3. INTERIM DIRECTOR'S REMARKS: UGFA Council

- ☐ UGFA looking for 1 CEPS faculty to serve on UGFA Council
- ☐ Two-year appointment
- ☐ Deadline for nominations is **Mar 30**

3. INTERIM DIRECTOR'S REMARKS: Director Search

- ☐ Some strong external candidates
- ☐ Some interviews likely Apr 16-20
- ☐ New Director unlikely starting May 1

3. INTERIM DIRECTOR'S REMARKS: SoCS T&P Guidelines

Oct 2017

Proposed new T&P guidelines approved by SoCS & submitted to Dean

Jan 2018

Feedback from UGFA's Vice-President (at Dean's request)

Feb 2018

Guidelines revised by SoCS T&P Committee & resubmission to Dean

Now

Waiting for feedback from Dean / CEPS T&P Committee

Later

All changes to be discussed and approved by SoCS

3. INTERIM DIRECTOR'S REMARKS: PDR Claims

- ☐ PDR claims may be submitted up to and including April 30
- ☐ Submit receipts asap to help with administrative workflow

3. INTERIM DIRECTOR'S REMARKS: Exams

- ☐ Make-up exams AFTER (or different from) regular exam
- ☐ Answering questions? What about students taking exam with SAS?

3. INTERIM DIRECTOR'S REMARKS: DE Courses

Long term:

- ☐ Merge CIS*1000 DE and CIS*1200 DE
- ☐ Offer a new, attractive DE course
- ☐ Delete CIS*2050 DE and CIS*2520 DE

3. INTERIM DIRECTOR'S REMARKS: DE Courses

Short term:

CIS*1000 DE

F17, W18, S18

F18, W19, S19

CIS*1200 DE

F17, W18, ----

F18, W19, ----

CIS*2050 DE

----, W18, S18

----, W19, S19

CIS*2520 DE

----, ----, S18

----, ----, S19

3. INTERIM DIRECTOR'S REMARKS: DE Courses

Short term:
(revised)

CIS*1000 DE

F17, W18, **S18**

F18, W19, **S19?**

CIS*1200 DE

F17, W18, ----

F18, **W19?**, ----

CIS*2050 DE

----, W18, S18

----, W19, S19

CIS*2520 DE

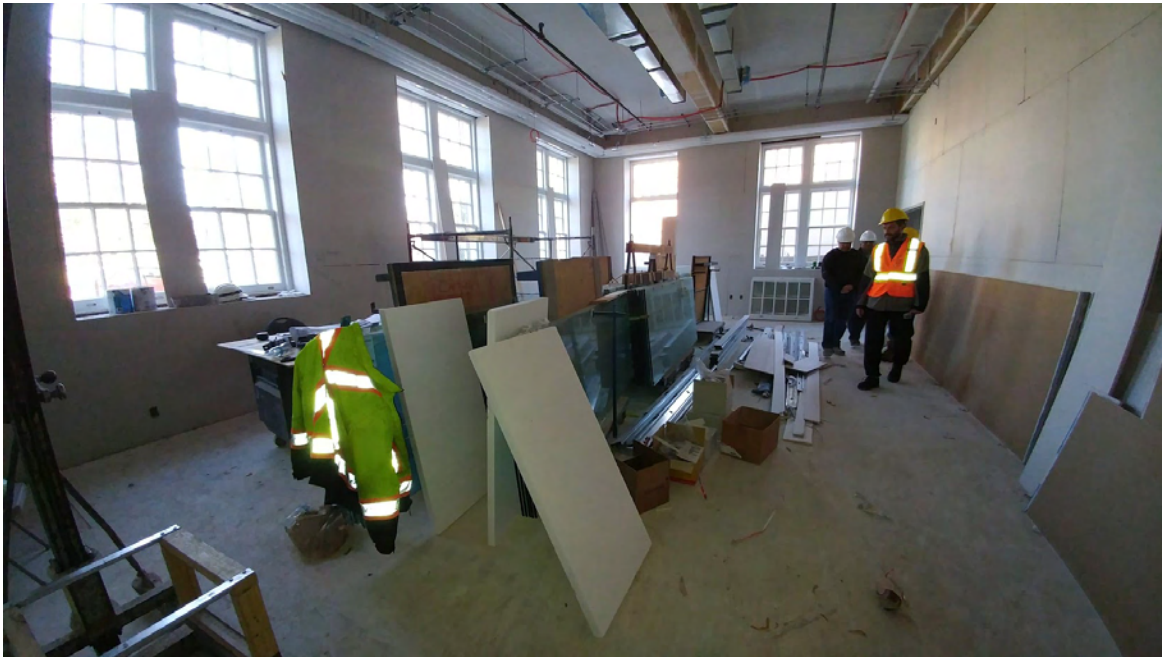
----, ----, S18

----, ----, S19

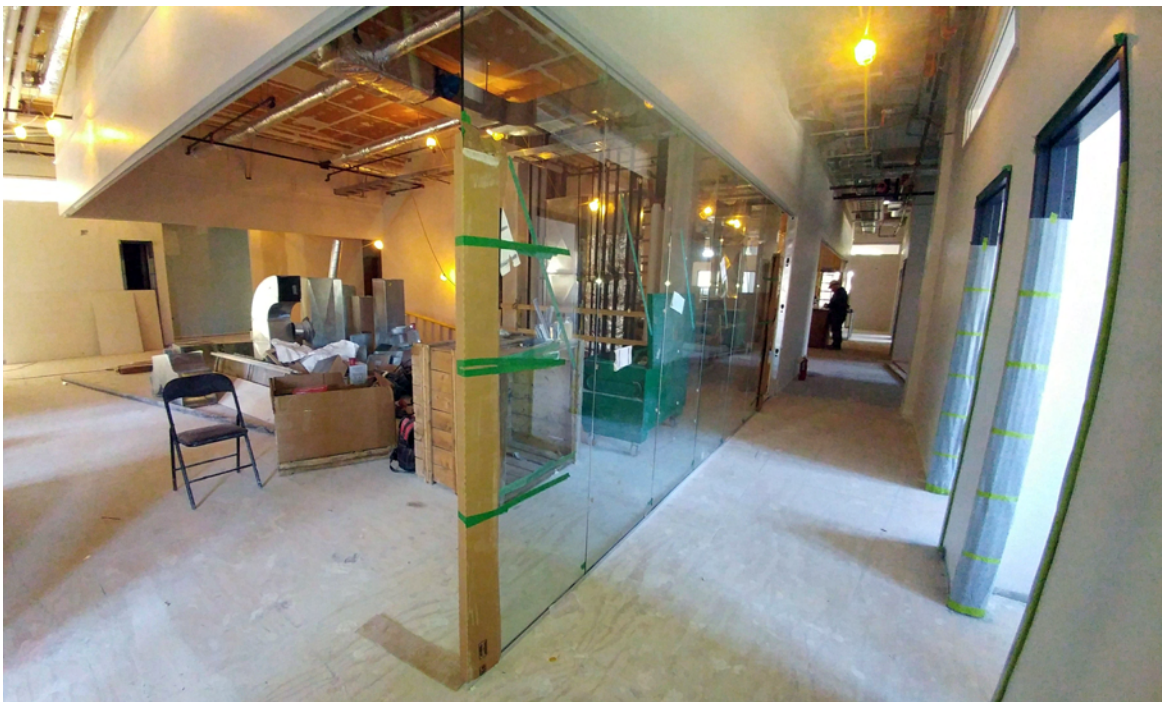
3. INTERIM DIRECTOR'S REMARKS: Reynolds



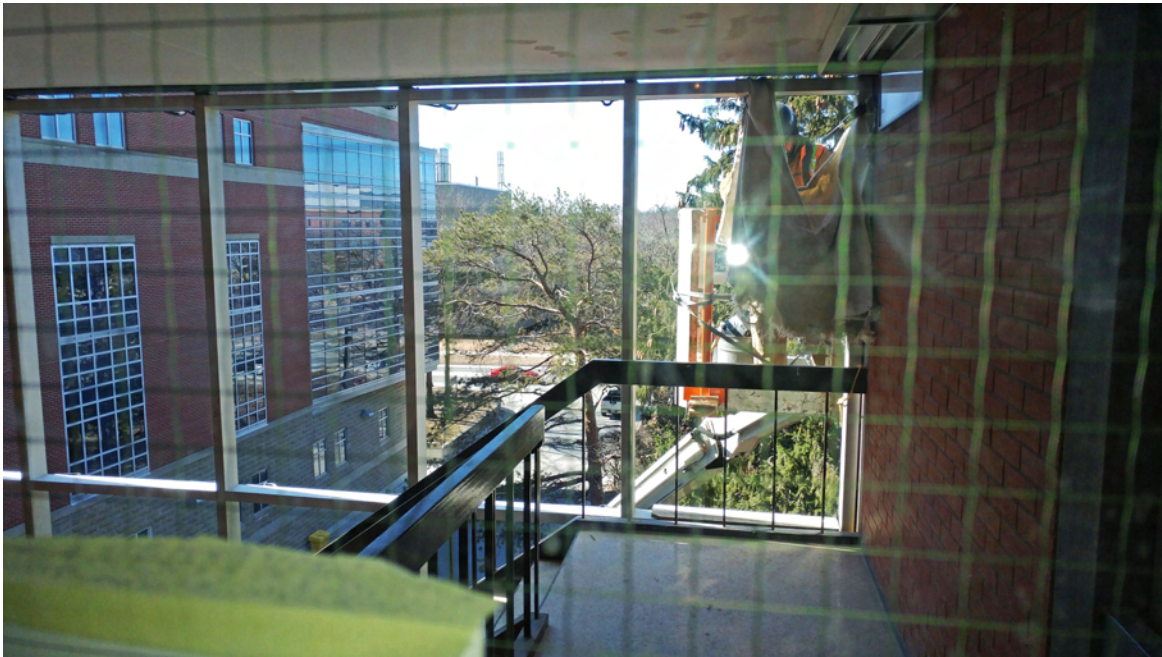
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Completion

mid-June to mid-July

Move (after inspections)

mid-July to mid-August

4. ASSISTANT DIRECTOR'S REMARKS

SCHEDULING

F18 Schedule is currently in draft mode.

Will go online this week (23rd??).

Students will enrol in June (not March as in previous years)

Labs will remain as is in THRN (3401, 2418, 2420), and Science complex.

Grad classes will be scheduled in REYN 1101.

- If classes < 20, rescheduled for REYN basement rooms 0003 and 0004

SCHEDULING

W19 Schedule in planning stage.

W19 labs will be scheduled in the same rooms as W18.

Some may move to REYN 0002 if it is ready.

If you have 4900/4910 projects for 18/19, please notify me so it can be advertised on the wiki.

SCHEDULING

Changes to calendar 18/19:

- New section of 3750 in W
- New section of 3760 in F19 (not F18) likely result in better class sizes in F/W
- 4250 remains in F (change to W in W20)

SCHEDULING

19/20

- 19/20 scheduling sort of started.
- Attempt to make minimal changes.
- F19 there will be many additions (new courses, new Cyber grad courses, etc.).
- Some labs (15zz) may move to new labs?

LAB/SEMINAR SPACE 18/19

THRN

3401 - 28 seat lab (non-macs)

2420 - 40 seat lab (macs)

2418 - 40+ seat lab

REYN

0002 - 45 seat lab (??)

0001 - student workspace

SCIENCE COMPLEX

1303/1305 - 2 x 30 seat lab

REYN

0003 - 20 seat seminar

0004 - 20 seat seminar

1101 - 48 seat seminar

2 x conference rooms

SPACE - "New" Reynolds 2018

Currently at capacity for move back.

2 free offices - to be used by sessional instructors
(or by new hires??)

Updated room allocations uploaded to Wiki.

5. ASSOCIATE DIRECTOR'S REMARKS, GRADUATE STUDIES

Grad Activities Update – Mar 20, 2018

1. International Student Funding
2. Graduate Travel Grants

International Student Funding

From Dan's inquiry on [requesting bank statements from international students](#):

New Policy (for self-funded International Students)

Request they sign a waiver that (1) they understand the expected cost of their program and that (2) they are responsible for funding themselves beyond any commitments in their offer.

International Student Funding - New PhD Scholarship

For International PhD starting in F18:

- ▶ **Average** \geq 80%: \$11,000 per year (up to 4 years)
- ▶ **Average** $<$ 80%: \$11,000 per year after QE (up to 4 years from start)

The scholarships also apply to **existing international PhD** students with the same conditions (up to 4 years from start) starting F18.

Travel Grants - Where we would like to get to

Graduate students may apply for a travel grant up to a maximum of:

- ▶ \$1000 to present a paper at a refereed international conference
- ▶ \$500 to present a paper at a refereed domestic conference
- ▶ \$250 to present a poster or present at a non-refereed conference

subject to the following conditions:

1. Each MSc student may receive a max of \$1000 over the course of their degree
2. Each PhD student may receive a max of \$1500 over the course of their degree
3. *On a first-come-first-serve basis while there is available funding*

Travel Grants - A starting point

Graduate students may apply for a travel grant up to a maximum of:

- ▶ ~~\$1000 to present a paper at a refereed international conference~~
- ▶ \$500 to present a paper at a refereed **domestic** conference
- ▶ \$250 to present a poster or present at a non-refereed conference

subject to the following conditions:

1. Each MSc student may receive a max of \$1000 over the course of their degree
2. Each PhD student may receive a max of \$1500 over the course of their degree
3. *On a first-come-first-serve basis while there is available funding*

Travel Grants - Proposed Process

Application process

The student will submit a Travel Grant Application form to the GPA **after a paper/poster has been accepted** providing:

- ▶ Name of conference, location, website details
- ▶ Dates
- ▶ Title of paper to be presented
- ▶ Anticipated expenses
- ▶ Signature of student and advisor

Approval and amount to be decided by Graduate Director.

Claim Process

After the event the student must submit receipts along with a copy of the approved Travel Grant to the Clerk.