

SoCS Council Meeting

June 26, 2018

AGENDA

1. Approval of Agenda
2. Approval of Minutes from Apr 17, 2018
3. Approval of Minutes from May 1, 2018
4. Approval of Minutes from May 29, 2018
5. Interim Director's Remarks — Pascal
6. Renovations and Expansion Committee — Pascal
7. Physical Space Committee — Michael
8. Academic Staff Hiring Committee — Andrew
9. Academic Integrity Committee — Gary
10. Cybersecurity Program Discussion Group — Joe
11. Any other business

AGENDA

1. Approval of Agenda
2. Approval of Minutes from Apr 17, 2018
3. Approval of Minutes from May 1, 2018
4. Approval of Minutes from May 29, 2018
5. Interim Director's Remarks — Pascal
6. Renovations and Expansion Committee — Pascal
7. Physical Space Committee — Michael
8. Cybersecurity Program Discussion Group — Joe
9. Academic Staff Hiring Committee — Andrew
10. Academic Integrity Committee — Gary
11. Any other business

5. INTERIM DIRECTOR'S REMARKS

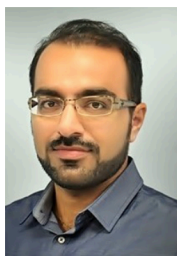
5. INTERIM DIRECTOR'S REMARKS: Council Meetings

One more meeting this summer (July 26)
with special guest M. Wells

5. INTERIM DIRECTOR'S REMARKS: New Director

Director Search Committee meeting tomorrow and July 4

5. INTERIM DIRECTOR'S REMARKS: New Faculty



?

Associate Professor / Professor
Tenure-Track / Tenured

- ☐ Posted last week
- ☐ Deadline July 22
- ☐ Reviews July 23-30
- ☐ Shortlist Aug 1
- ☐ Interviews in Sep
- ☐ Start date Jan 1

5. INTERIM DIRECTOR'S REMARKS: Teaching-Focused Faculty

It seems that:

- ☐ Current CL contracts will be renewed
- ☐ Provost open to conversion to tenure-track

5. INTERIM DIRECTOR'S REMARKS: New Staff

- ☐ Office Clerk (1 year, part time, paid by CEPS)
 - ➔ First interview July 4
- ☐ Instructional Support Coordinator (1 year, full time, paid by CEPS)
 - ➔ Posting date June 25
 - ➔ Closing date July 3
 - ➔ Interviews July 9-13 and/or July 16-20

5. INTERIM DIRECTOR'S REMARKS: SAS Accommodations

- ☐ You may not be able to accommodate all requests from students registered with SAS
- ☐ But you should try your best
- ☐ And you should not ignore them or minimize them

5. INTERIM DIRECTOR'S REMARKS: Student Complaints

- ☐ Complaint to the Human Rights Tribunal of Ontario (SAS student not provided with private room to write lab exam)
- ☐ Student claiming that instructor publicly ridiculed them in a lecture (even though the instructor did not name the student)

6. RENOVATIONS AND EXPANSION COMMITTEE



6. RENOVATIONS AND EXPANSION COMMITTEE: Thornbrough

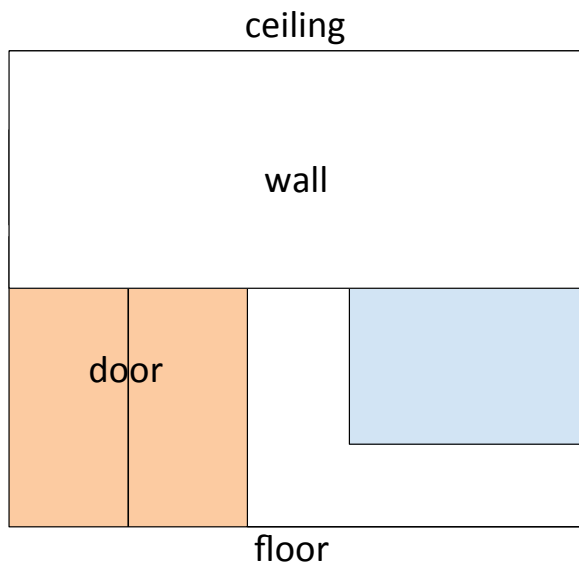


6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds

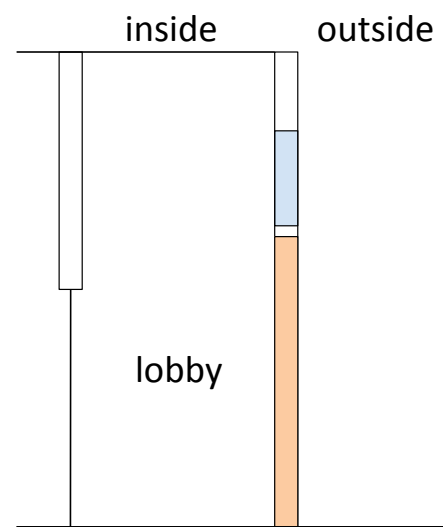
Furniture

- ☐ Furniture layout completed in Nov 2017
- ☐ 6 months of waiting
- ☐ 48 hours to evaluate 5 suppliers
- ☐ Contract awarded to Mayhew
- ☐ First meeting with Mayhew last week
- ☐ 1 hour to select finish and colour of all furniture
- ☐ Total under \$400K, i.e., not over decreased budget
- ☐ Completion expected Aug 15

6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



main entrance
(view from inside)

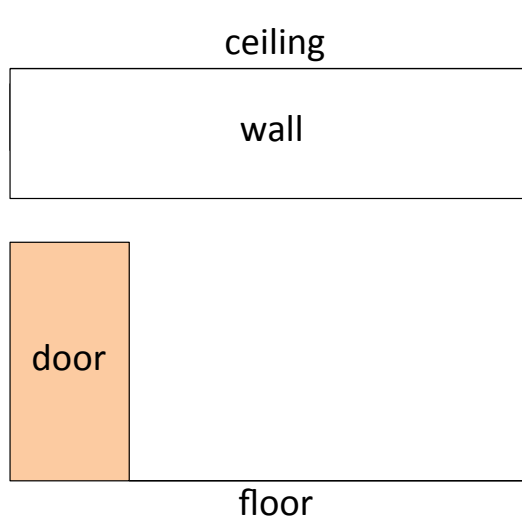


main entrance
(side view)

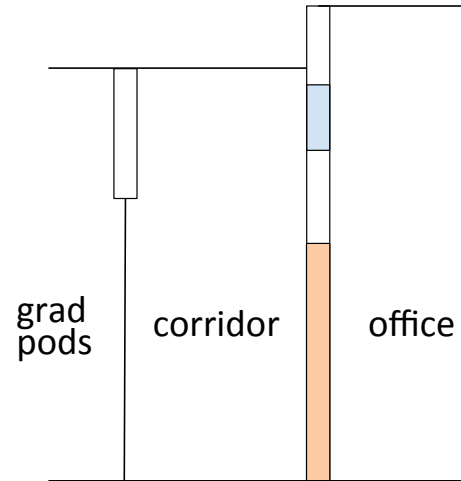
6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



an office
(view from grad pods)

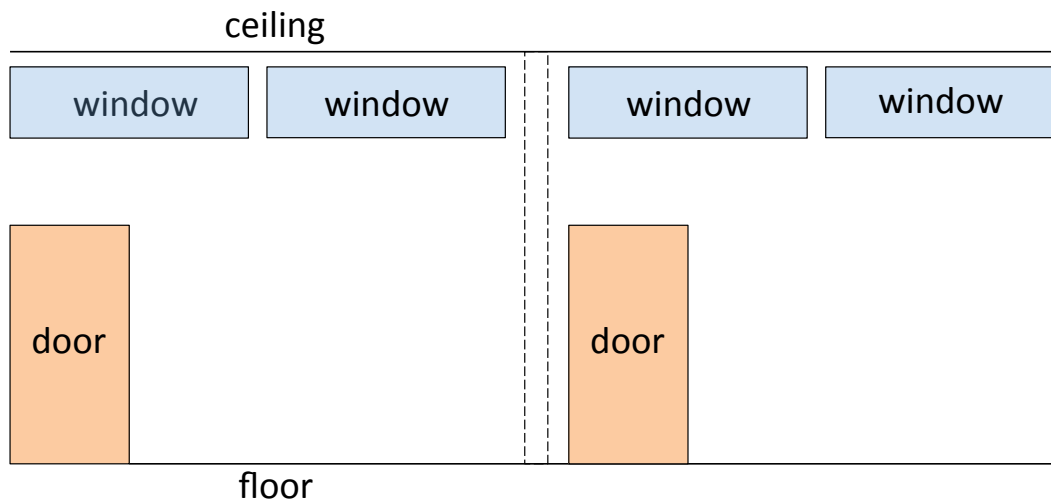


an office
(side view)

6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds

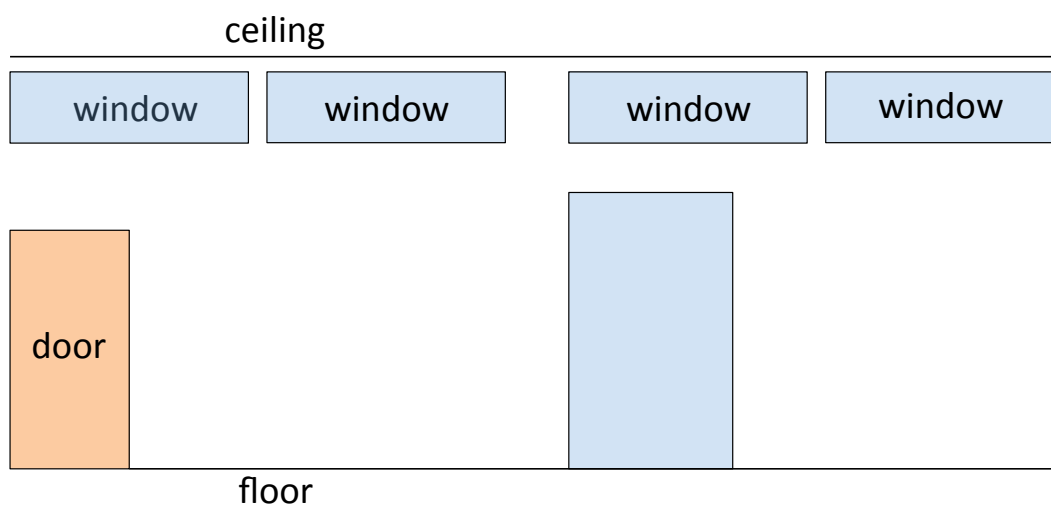


6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



*two adjacent offices used as graduate lounge
(view from corridor)*

6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



*two adjacent offices used as graduate lounge
(view from corridor)*

First Floor

6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds

University of Guelph
Computer Science and Engineering

Room Name _____	Room Number _____
GROUP PROJECT WORK SPACE	
Room Layout Template _____	Program Area num / out _____
Notes _____	Actual Area num / out _____
Future 2 offices	
General	27.13 / 292
Hours of Occupancy: <u>8am-5pm</u>	Days Per week: <u>7</u>
Access:	Staff _____ Students: <u>12</u> Notes _____
<input checked="" type="checkbox"/> Unrestricted	<input type="checkbox"/> Bookable
<input type="checkbox"/> None	<input checked="" type="checkbox"/> Semi-Private
Acoustic Control:	<input type="checkbox"/> Confidential
Noise Level:	<input type="checkbox"/> Low <input checked="" type="checkbox"/> Medium <input type="checkbox"/> High

ARCHITECTURAL

Critical Room Dimensions	Length (mm/in) _____	Width (mm/in) _____	Height (mm/in) _____	Notes _____
Adjacencies/ Lines of Sight	Adjacent to _____	Close to _____	Adjoining _____	Separate from _____

Interior Finishes	Material: _____ Notes: _____
Floor	PTCS _____
Base	_____
Wall Material	PTCS2 FROM ADJACENT OCCUPIED SPACES _____ <input type="checkbox"/> Wall Protection <input type="checkbox"/> Corner Guard
Wall Finish	GWB _____
Ceiling Material	ACT1/GWB _____
Ceiling Finish	PT _____

Windows:	Door Size and Notes _____
Exterior	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Desirable <input type="checkbox"/> Operable <input type="checkbox"/> Blackout Blinds <input checked="" type="checkbox"/> Rollerblinds <input type="checkbox"/> Translucent
Interior	<input checked="" type="checkbox"/> Required <input type="checkbox"/> Desirable <input type="checkbox"/> Operable <input type="checkbox"/> Blackout Blinds <input type="checkbox"/> Translucent <input type="checkbox"/> A/C Motorized
	<input checked="" type="checkbox"/> Glazed Transom <input type="checkbox"/> One-way <input type="checkbox"/> Glazed Side Light <input type="checkbox"/> Rollerblinds <input type="checkbox"/> Motorized Controls

Doors:	Kick Plate Height (mm/in) _____
Door	<input type="checkbox"/> Hollow Metal <input checked="" type="checkbox"/> Solid Core Wood <input checked="" type="checkbox"/> Glazed
Frames	<input checked="" type="checkbox"/> Hollow Metal <input type="checkbox"/> Aluminum <input type="checkbox"/> Wood <input type="checkbox"/> Protection
Hardware	<input type="checkbox"/> Lockable- Key <input type="checkbox"/> Auto Operator <input type="checkbox"/> Hold Open <input type="checkbox"/> Kick Plate

Furniture:	Kick Plate _____
Seating	<u>12</u> STUDENT TASK CHAIR
Storage	_____
Tables	<u>6</u> FLIP TOP TABLE

Accessories:	_____
<input type="checkbox"/> Mirror Overcooler	<input type="checkbox"/> Coat Hook
<input type="checkbox"/> Soap Dispenser - Deck	<input type="checkbox"/> Sanitary Napkin Dispenser
<input type="checkbox"/> Magnetic Board	<input type="checkbox"/> Wall Whiteboard
	<input type="checkbox"/> Toilet Paper Dispenser
	<input type="checkbox"/> Hand Sanitizer
	<input type="checkbox"/> Grab Bars <u>1</u>
	<input type="checkbox"/> Recycling Sawdust
	<input type="checkbox"/> Mobile Whiteboard <u>1</u>
	<input type="checkbox"/> Trash Receptacle <u>2</u>
	<input type="checkbox"/> Blackboard
Notes:	_____

Equipment:	_____
Mileage:	_____
Milework Lower	<input type="checkbox"/> Open Shelving <input type="checkbox"/> Drawers <input type="checkbox"/> Open for Equipment <input type="checkbox"/> Open w/Knee Space <input type="checkbox"/> Solid Doors <input type="checkbox"/> Lockable
Milework Upper	<input type="checkbox"/> Open Shelving <input type="checkbox"/> Microwave Shelf <input type="checkbox"/> Solid Doors <input type="checkbox"/> Glass Doors <input type="checkbox"/> Lockable
Full Height	<input type="checkbox"/> Open Shelving <input type="checkbox"/> Solid Doors <input type="checkbox"/> Glass Doors <input type="checkbox"/> Lockable <input type="checkbox"/> Soft Close
Finishes:	_____
Counter Finish	_____
Ceawork Finish	_____
Backplash Finish	_____
Other Finish	_____

General Notes: _____

University of Guelph
Computer Science and Engineering

MECHANICAL

Plumbing:
Sink ☐ Vitroneo ☐ Stainless Single ☐ Stainless Double ☐ Map Sink ☐ Undermount ☐ Wall Mount ☐ Deck Mount
Faucet ☐ Wall Mount ☐ Deck Mount ☐ Sink Mount ☐ Temp Control ☐ Manual ☐ Automatic ☐ Gooseneck ☐ Waterbottle Fill Station
Other Fixtures ☐ Water Closet ☐ Urinal

Notes _____
Notes _____

Drains: ☐ Floor
Water: ☐ Domestic Hot ☐ Domestic Cold ☐ Tempered Hot
HVAC: NC Level ☐ EX ☒ T-Stat ☐ Indoor Temp Range _____
Air Recirculation ☐ Exhaust ☐ Dedicated Exhaust ☐ Other _____
Diffuser Type SPD _____ Other _____

Controls: _____
Fire Protection: Standard to Code ☒ YES ☐ Other _____
Type ☒ Wet ☐ Dry ☐ Other Additional Extinguishers _____
Sprinkler Head ☐ Upright ☐ Pendant ☒ Semi-recessed ☐ Concealed ☐ Other _____
☐ Smoke Detector

ELECTRICAL

Power: ☐ Wall ☐ Floor ☐ Ground ☐ GFI ☐ Raceway
Outlets: Duplex ☐ 4 _____ Location WALL _____ Mounting 18" AFF _____
Duplex, Emergency _____ Location _____ Mounting _____
GFI _____ Location _____ Mounting _____
Other ☐ 4 _____ Location WALL _____ Mounting 18" AFF _____

General Illumination Level 75-40 fc _____ Notes _____
☐ Task ☒ LED ☐ Millwork ☐ Furniture ☐ Illuminated Signage ☐ Emergency ☐ Other _____
☐ Specialty ☐ Dimmable ☒ Direct ☒ Indirect ☐ Adjustable

Lighting Controls: ☒ Wall Switch ☐ Occupancy Sensor ☐ Time Controlled ☐ Podium ☐ Photocell

COMMS / SECURITY

NOTE: These power outlets are in addition to the outlets noted in the Electrical Section Above. DIN-Duplex Normal, DE-Duplex Emergency
Data Outlets: Equipment No. Outlet Type Power Power Location / Mounting Information Additional Information
Telephone ☐ Data ☐ DN ☐ DE _____
Computer ☐ Data _____
Printer ☐ Data _____
Multifunction Station ☐ Data _____

AdF1 Systems: ☐ Clock ☐ Card Reader ☐ Door Contact ☐ Security Camera _____ Other _____
Notes: _____

AUDIO VISUAL

Equipment: ☐ AV Control Panel ☐ AV Rack ☐ AV Shelf ☐ Battery Charger ☐ Camera ☐ Display ☐ Display/Touchscreen ☐ Jdc Ceiling ☐ Jdc Table Top
☐ Podium ☐ Projector ☐ Projector-MotORIZED ☐ Projector Screen ☐ Scheduler ☐ Scheduler Mount ☐ Speakers - Wall ☐ Speakers - Ceiling
Other: _____

Controls: _____ Mounting Options: _____
Power: _____
Notes: _____

6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



6. RENOVATIONS AND EXPANSION COMMITTEE: Reynolds



8. CYBERSECURITY PROGRAM DISCUSSION GROUP

Cybersecurity Update – June 26, 2018

Previous Motion Approved Unanimously on June 21, 2016

School of Computer Science to support the development of a course-based Masters in Cybersecurity and Digital Forensics [In principle and subject to funding]

- Update with draft proposal on Feb 6, 2018 *Met with healthy skepticism*

Motion for next Council Meeting

School of Computer Science supports the development of a course-based Masters in Cybersecurity and Digital Forensics.

Cybersecurity: Recent Developments

1. Engagement from **Ali** and **Hassan**, contributing to the proposal discussions
2. Proposal being managed by Nadia, the new Graduate Curriculum Manager
3. Four cybersecurity experts nominated as potential external reviewers
4. Securing of a **third faculty position**, strong candidates in the pipeline
5. Completion of successful **Advisory Board** meeting June 19
 - Dave Whittle (CCS)
 - Rep from McAfee
 - Rep from BlackBerry
 - Rep from IBM
 - Rep from Cisco
 - Assoc Grad Dir: Joe
 - Ali
 - Rozita
 - Charlie
 - (Pascal)
6. Lab capacity increased from 24 to 36 spaces

Cybersecurity: Meeting with Dean Yesterday

1. Very supportive of program, willing to continue to **build trust** with the school
2. Commitment to fund **staff positions** to get program off the ground
3. Commitment to transfer \$5500 per domestic student, with freedom to spend in anyway to support Graduate Activities
 - ▶ **Forecast 20 x \$5500 = \$110,000**
 - ▶ **Forecast 30 x \$5500 = \$165,000**
4. Commitment to work a deal to determine funding for international students
5. Space? No answers here at the moment

Can we get more?

I believe that we have leveraged our position as far as we can. Our last discussion gave Pascal the last bit of bargaining power he needed to secure our **third faculty hire in cybersecurity** AND the **Academic Officer** position.

Cybersecurity: Benefits for the School

- ▶ Graduate Transfer funds can be used to support/strengthen existing research-based graduate programs
- ▶ Increased engagement and support from industrial partners
- ▶ Increased profile of our School
- ▶ Strengthens case for a new building
- ▶ Pipeline of HQP for small subset of faculty
- ▶ Demonstrates our willingness to work with Dean/Provost

NO Cybersecurity: Benefits for the School

- ▶ **Space:** Reclaim the cybersecurity lab for existing graduate students/labs
- ▶ **Staff:** No change
- ▶ **Faculty:** Perhaps +1 if Ali develops an undergrad cybersecurity stream?
- ▶ **Administrative workload:** Saves on hiring new staff / faculty for program. Savings for graduate committees and Assoc Grad Director
- ▶ **Focus:** More attention to existing programs or planning of new programs
- ▶ **Relationships with Dean/Provost:** ??
- ▶ **Collaboration with Industry:** ??

Next Steps

1. Obtain school support (Motion next council meeting)
2. Complete the curriculum development with Ali and Hassan (late August) - finalizing proposal
3. Obtain firm commitments from Industry partners
4. Hire third faculty member to support program
5. Host external reviewers (October)