

SoCS Committees — Winter 2019 —

A. Standing Committees > Director

The operation of these committees is under the responsibility of the Director.

Tenure and Promotion Committee

See UGFA Collective Agreement, Articles 21.23-21.29.

- Yang Xiang (Chair)
- David Chiu
- Stacey Scott
- Fei Song
- Fangju Wang
- Stefan Kycia (College Member, Physics; non-voting)

Academic Staff Hiring Committee

Deals with the hiring of academic staff, like teaching assistants and sessional lecturers. Provides recommendation to the Director about guaranteed GTAs for prospective graduate students.

- David Flatla (Chair)
- Andrew Hamilton-Wright
- Hassan Khan
- Fei Song
- Opeyemi Adesina (Instructional Support Coordinator)
- Cathie Hosker (Administrative Officer)

Student Representatives to SoCS Council

- James Fraser (Graduate Student Representative)
- Filip Hasson (Undergraduate Student Representative)

B. Standing Committees > Associate Director, Undergraduate Studies

The operation of these committees is under the responsibility of the Associate Director of Undergraduate Studies.

Academic Integrity Committee

Academic Integrity training and education. Conducts screening on software assignments to ensure compliance with Academic Integrity regulations. Documents cases of suspected violations of Academic Integrity on behalf of the Director.

- David Calvert (Chair)
- Ritu Chaturvedi
- Dana Rea
- Opeyemi Adesina (Instructional Support Coordinator)

Undergraduate Program Implementation Committee

Collects and analyses undergraduate course outlines each semester to ensure that the program learning outcomes and the University regulations and procedures are met. Utilizes these outlines and enrolment projections to make recommendations to the Director about the number of lecture and lab sections needed as well as the number of TAs required for each course each semester.

- David Calvert (Chair)
- David Chiu
- Michael Wirth
- Opeyemi Adesina (Instructional Support Coordinator)

Undergraduate Program Committee

See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.

- Karen Gordon (Associate Dean Academic; Chair)
- David Calvert
- Charlie Obimbo
- Greg Klotz (Program Counsellor)
- Robert Dony (External Representative, SOE)
- Evan McMartin (Undergraduate Student Representative)
- Kaitlin Venneri (Undergraduate Student Representative)
- Sandra Speller (Office of Registrar Services; non-voting)
- (Committee Secretary; non-voting)

Admissions Committee

See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.

- Karen Gordon (Associate Dean Academic; Chair)
- David Calvert
- Greg Klotz (Program Counsellor; non-voting)
- Wes Lindinger (Admissions Services; non-voting)

Academic Review Committee

See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.

- Karen Gordon (Associate Dean Academic; Chair)
- David Calvert
- Judi McCuaig
- Greg Klotz (Program Counsellor; non-voting)
- Sandra Speller (Office of Registrar Services; non-voting)

Curriculum Committee

See Board of Undergraduate Studies, Committee Bylaws, Section 7.3.1.

- David Calvert (Chair)
- Andrew Hamilton-Wright
- Denis Nikitenko
- Charlie Obimbo
- Greg Klotz (Program Counsellor)
- Marshall Asch (Undergraduate Student Representative)
- Ben Pearo (Undergraduate Student Representative)
- Laura Gatto (Co-op and Career Services; non-voting)
- Debra Byart (Committee Secretary; non-voting)

C. Standing Committees > Associate Director, Graduate Studies

The operation of these committees is under the responsibility of the Associate Director of Graduate Studies.

Graduate Outreach Committee

Outreach to current and potential graduate students (e.g., events within SoCS and CEPS, social media, liaison with SOCIS).

- Luiza Antonie (Chair)
- Gary Grewal
- Xiaodong Lin
- Joseph Sawada
- Jennifer Hughes (Graduate Program Assistant)
- Laura Gatto (Graduate Student Representative)

Graduate Admissions Committee

Processes graduate admissions, ensuring the requirements are met and quality is maintained.

- Joseph Sawada (Chair)
- Luiza Antonie
- Ali Dehghantanha
- Pascal Matsakis
- Fangju Wang

Graduate Progress Committee

Monitors and tracks the progress of all graduate students; ensures that the students meet the requirements and are on target to succeed.

- Joseph Sawada (Chair)
- Gary Grewal
- Xiaodong Lin
- Pascal Matsakis
- Fangju Wang

Graduate Curriculum Committee

Ensures that all the regulations/documentation pertaining to our graduate programs are clear and accessible; reviews the graduate curriculum and plans for future enhancements.

- Joseph Sawada (Chair)
- Hassan Khan
- Gary Grewal
- Stacey Scott
- Akshay Chadha (Graduate Student Representative)

Cybersecurity Program Committee

Manage admission, curriculum, and project course for the Master program in cybersecurity and threat intelligence.

- Ali Dehghantanha (Chair)
- Rozita Dara
- Hassan Khan
- Xiaodong Lin
- Charlie Obimbo

D. Standing Committees > Assistant Director

The operation of these committees is under the responsibility of the Assistant Director.

Awards and Scholarships Committee

Deals with scholarships for undergraduate and graduate students, as well as with awards for students, staff and faculty.

- Michael Wirth (Chair)
- Rozita Dara
- Judi McCuaig
- Denis Nikitenko
- Fei Song

International Programs Committee

Management of international collaborations.

- Judi McCuaig (Chair)
- Ritu Chaturvedi
- Xining Li
- Zoe Zhu (Sessional Lecturer)
- Greg Klotz (Program Counsellor)

Strategic Planning Committee

Strategic planning initiatives.

- Stacey Scott (Chair)
- Rozita Dara
- David Flatla
- Pascal Matsakis
- Cathie Hosker (Administrative Officer)

Computing Infrastructure Committee

Ensure that software and hardware needs for teaching and administration are met under the resource constraints (IT staffing, budget, and space). Propose relevant policies to SoCS Council. Make decisions on SoCS website structure and major content changes.

- Deborah Stacey (Chair)
- Ali Dehghantanha
- Andrew Hamilton-Wright
- Kyle Johnston
- Dana Rea
- Marshall Asch (Student Representative)

Physical Space Committee

Deals with the physical space for SoCS, especially room/lab allocation.

- Michael Wirth (Chair)
- Luiza Antonie
- Xining Li
- Jennifer Hughes (Graduate Program Assistant)

E. Discussion Groups and Ad Hoc Committees**Writing Circle**

Weekly session to review each other's research-related writings and discuss issues related to running a research program. Open to everyone.

- Stacey Scott (Contact)
- Joe Sawada, Stacey Scott, Yang Xiang (Second Readers for NSERC DG Applications)